



**MEETING: Site Review Committee**  
**SUBJECT: Wireless Communication Tower**  
**ADDRESS: 4105 Montdale Drive**

**LOCATION: City Hall**  
**DATE: 04/17/07**

### PRELIMINARY SITE REVIEW

#### IN ATTENDANCE:

Craig Phillips, Planning Director (219) 462-1161  
 Tyler Kent, Asst. Planner (219) 462-1161  
 Matt Kras, Storm water Engineer (219) 462-1161  
 Dave Pilz, Engineering Director (219) 462-1161

#### PRESENTERS:

Aaron Whitcomb, Whitcomb Trucking  
 (219) 465-3066  
 aarwhi@yahoo.com

Email addresses for the above City of Valparaiso Departments can be found at [www.valpo.us](http://www.valpo.us).

The following is a summary of discussion at this meeting:

The Site Review Committee met to discuss a proposed wireless communication tower.

Phillips stated that site review is not an approval. Rather, it is a preliminary discussion of the requirements and issues to be considered by the developer or owner. It is possible it will need to come back before site review or to seek other approvals.

Whitcomb stated that the building has an existing antennae and satellite dish. The satellite dish at one time faced another direction. The internet providers have made some adjustments to their tower and have pointed them to a different tower. As a result, this will better serve the needs of the Whitcomb Trucking. The problem may now be that part of the building is reflecting off of the satellite dish. The current satellite dish is smaller and is of a solid structure compared to the one that was there previously. The wireless communication tower is strictly for internet use. Whitcomb conveyed he would like to take the satellite dish and move it to the other end of the building. The tower may be a foot or so taller than it is currently. This project is basically a standard antennae mast that one would see in residential applications.

Phillips explained that this is a simple project although based on the city ordinance, it requires coming before the site review group. This is a minor attached communications facility. Phillips clarified that the tower will need to be attached to the building in order to go through the simplest process for approval. If the tower will not be attached to the building there will be a number of other steps that will be needed. This is an industrial area and will not be visible from other sites and US 30. Phillips stated if the tower is more than 30' tall including the mast, a State Design Release will be necessary according to the Building Commissioner. Strongly recommended was to keep everything above ground and under 30' to less complicate things. In addition, the building structure itself cannot be higher than the FAA approval.

#### ISSUES TO BE RESOLVED:

Building Permit  
 State Design Release (if exceeding the 30')