

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY
VALPARAISO, INDIANA
November 24, 2021**

The Board of Public Works & Safety of Valparaiso, Indiana met November 24, 2021 at 10:00 p.m. in City Hall. Present were Mayor Murphy and Holly Howe. Steve Poulos was absent. Mayor Murphy called the meeting to order and led the Pledge of Allegiance.

Motion: Holly Howe moved that the minutes of the November 12, 2021 meeting be approved, seconded by Mayor Murphy and so approved with a 2-0 vote.

Motion: Holly Howe moved that the claims be approved for payment subject to appropriation balances, seconded by Mayor Murphy and so approved with a 2-0 vote.

Calkins Hill Draw #5

Brandon Dickinson requested approval to pay Calkins Hill Draw #5. The request is in the amount of \$37,464.08. The Redevelopment Commission voted unanimously to approve Draw #5 at its November meeting. The project will have one model done and ready to view in December.

Motion: Holly Howe moved to approve Calkins Hill Draw #5, seconded by Mayor Murphy and so approved with a 2-0 vote.

2022 City Hall Holiday Schedule

Clerk-Treasurer Taylor presented a proposed Holiday Schedule and Optional PTO Office Closed Schedule.

Motion: Holly Howe moved to approve the 2022 City Hall Holiday Schedule, seconded by Mayor Murphy and so approved with a 2-0 vote.

Eisenhower Avenue Change Order for Stormwater Infrastructure - Clarification

Matt Zurbruggen reminded the Board they approved a Change Order for the Eisenhower Avenue Stormwater Infrastructure at their last meeting. The original contract amount was incorrect in that change order. The correct amount should have been \$688,846.10.

Motion: Holly Howe moved to approve the Change Order Clarification in Change Order No. 1 for Eisenhower Avenue, seconded by Mayor Murphy and so approved with a 2-0 vote.

Greyhound Lines, Inc.

Beth Shrader presented a Service Agreement with Greyhound Lines Inc. The service brings two buses through the TOD daily 365 days a year. One bus will be northbound to Chicago and one southbound to Indianapolis. They will utilize the same stop as the Transit Connect to minimize plowing and salting at the Dash stop.

Mayor Murphy asked about parking. They are attempting to park in the western half of the old Dash Lot at Campbell and Brown Street. As traffic increases, they will begin to use the upper half of the parking lot.

Sarah Hoogerhyde of Greyhound was available by video to answer questions. The stops in Chicago and Indianapolis are at Greyhound owned facilities. Greyhound fares are in line with other services. Greyhound will watch ridership to determine if more stops in Valparaiso are feasible.

RDC will review and approve this Agreement at their meeting next month.

Motion: Holly Howe moved to approve the Service Agreement with Greyhound Lines, Inc, seconded by Mayor Murphy and so approved with a 2-0 vote.

Contract Amendments for a Transit Service with Royal Excursions

Beth Shrader presented amendments to the existing contracts for all three transit services - Dash, Transit Connect, and V-Line, plus the original signed contracts to be amended. Each amendment includes an adjustment in the rate per service hour. Dash and Transit Connect's timetables have also been adjusted. The amendments reflect changes in routes and schedules based on decreased ridership since the pandemic began and provide for increased compensation to Royal Excursion to aid in retention and recruitment of qualified drivers and staff. This Amendment has been reviewed by the Transit Staff, City Attorney and NIRPC. The original contract has two years left on it. This does not extend the contract date.

Mayor Murphy stated he understands the need for the Amendment. However, he would like staff to look at the fares charged and see if a raise can be implemented.

Motion: Holly Howe moved to approve the Amendment with Royal Excursions, seconded by Mayor Murphy and so approved with a 2-0 vote.

Secondary Development Plan for the Brooks

Beth Shrader presented the Secondary Development Plan for the Brooks. This is equivalent to a secondary plat. This was granted conditional approval by the Plan Commission earlier this year. Staff has found the developer substantially met the conditions for approval and recommends certification by the Board of Works. City Planner, Beth Shrader has a list of Conditions from the Plan Commission and a letter from the Developer stating how they will comply with the conditions. This applies to the single-family home portion.

Motion: Holly Howe moved to approve the Secondary Development Plan for the Brooks, including the Conditions for Secondary Development Plan Approval from the Plan Commission and the letter from the Developer stating compliance, seconded by Mayor Murphy and so approved with a 2-0 vote.

There was no further business, and the meeting was adjourned.