

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY
VALPARAISO, INDIANA
August 26, 2022**

The Board of Public Works & Safety of Valparaiso, Indiana met August 26, 2022, at 3:00 p.m. in City Hall. Present were Mayor Murphy, and Steve Poulos. Holly Howe was absent. Mayor Murphy called the meeting to order and led the Pledge of Allegiance.

Motion: Steve Poulos moved that the minutes of the August 12, 2022 meeting be approved. Seconded by Mayor Murphy and so approved with a 2-0 vote.

Motion: Steve Poulos moved that the claims be approved for payment subject to appropriation balances. Seconded by Mayor Murphy and so approved with a 2-0 vote.

2022 Alley Paving Package – Quote Opening

Max Rehlander advised they have received two bids for the 2022 Alley Paving Package.

Boyd Asphalt - \$120,689.60
Milestone - \$105,420.00

Max asked that they be given time to review these bids. He asked that this matter be continued to the end of the meeting when they will make a recommendation.

2022 Speed Tables and Raised Crosswalk Program Package

Clerk-Treasurer Taylor advised they have not received any bids. Max Rehlander advised they will discuss internally how to handle this.

Topographic Survey, 58 Jefferson Street

Max Rehlander advised there is a building on the property. Once it is demolished it will be a parking lot. This survey is so they can design the parking lot. The Engineering Department recommends approval of the Abonmarche contract for \$2,850.00.

Motion: Steve Poulos moved to approve the Abonmarche contract in the amount of \$2,850.00 for the topographic survey of 58 Jefferson Street. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

Right of Way Dedication – 2504 Roosevelt Road

Max Rehlander advised Will Rose worked with the property owner. There is a permit issued for improvements to the property. As part of that process, they are acquiring the Right of Way Dedication.

Motion: Steve Poulos moved to approve the right of way dedication for 2504 Roosevelt Road. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

Grant Application Checklist, Valparaiso Community Recreation and Sports Complex/READI Funds

George Douglas asked for approval to submit a grant request to the Northwest Indiana Forum. The Forum has received a grant for \$50 Million from IEDC. The City has been given a preliminary approval of receiving a \$4.7 Million grant.

Motion: Steve Poulos moved to approve submittal of a grant request to the Northwest Indiana Forum. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

Calkins Hill Draw #8

George Douglas requested approval of Draw #8 for Calkins Hill. The draw request is in the amount of \$152,454.08. The claim has been reviewed and recommended for approval.

Motion: Steve Poulos moved to approve Draw #8 for Calkins Hill in the amount of \$152,454.08. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

Property Maintenance/Rental Housing Code Violation Matters

Attorney Estrada gave updates on properties on the Property Maintenance/Rental Housing Code Violation list.

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|---|--|
| a. 401 Oak Street – Continue to 10/28/22 | i. 503 Institute Street – Continue to 10/28/22 |
| b. 804 Union Street – Continue to 10/28/22 | j. 955 Bond Avenue – Dismiss |
| c. 157 Greenwich Street - Continue to 9/23/22 | k. 303 Indiana – Continue to 9/23/22 |
| d. 808 Napoleon Street – Continue to 10/28/22 | l. 501 Freeman Street – Continue to 9/23/22 |
| e. 707 Center Street – Continue to 9/23/22 | m. 802 Academy Street – Continue to 9/23/22 |
| f. 803 Brown Street – Continue to 10/28/22 | n. 305 Brown Street – Continue to 10/28/22 |
| g. 957 Joliet Road – Dismiss | o. 456 Greenwich Street - Continue to 9/23/22 |
| h. 856 Cyrus Street – Continue to 9/23/22 | p. 458 Locust – Continue to 10/28/23 |
| | q. 2001 Crockett – Dismiss |

Motion: Steve Poulos moved to approved Attorney Estrada’s recommendations for the Property Maintenance/Rental Housing Code Violation Matters as follows:

Dismiss: 957 Joliet, 955 Bond, and 2001 Crockett

Continue to 9/23/2022 Board of Works: 1`57 Greenwich, 707 Center Street, 303 Indiana, 501 Freeman Street, 802 Academy Street, and 456 Greenwich Street

All Remaining cases to be continued to the 10/28/2022 Board of Works. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

Unsafe Building Matters

1050 Horse Prairie Avenue

Attorney Patrick Lyp asked the Board to continue this generally. There have been good conversations with Attorney Leeth. There are a few minor things that need to be ironed out. The next time this is on the Agenda it will be either for the Board to approve a written agreement or to execute an order for demolition.

Attorney Leeth addressed the Board. There are four items that require something to be done that are not objectionable. He suggested that they keep making the changes that are not in dispute and will discuss the ones that are.

Motion: Steve Poulos moved to continue the matter with 1050 Horse Prairie Avenue generally. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

1425 Glendale

Attorney Estrada advised this property is under receivership. There is a closing date of October 19, 2022.

Public Assembly Form

Attorney Lyp advised he has received a request from the Diocese of Gary to do an assembly on the corner of Lincolnway and Washington on October 1, 2022 from 9:00am until 1:00 pm. They also are requesting March 25, 2023 from 9:00am until 1:00 pm. He recommends approval of both requests.

Motion: Steve Poulos moved to approve the request of the Diocese of Gary for assembly on October 1, 2022 and March 25, 2023 on the corner of Lincolnway and Washington. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

Request for Street Closures

- Country Club Estates Block Party, September 17, 2022
- Valpo High School Homecoming Parade, September 23, 2022
- Valpo Events Brew Fest, September 24, 2022

These have been reviewed and approved by all impacted departments.

Motion: Steve Poulos moved to approve the Requests for Street Closure as presented. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

2022 Alley Paving Package – Quote Opening (Continued)

Max Rehlander advised they have reviewed the quotes received and recommend approval to Milestone Contractors North. They were the low bidder in the amount of \$105,420.00. They have advised they can begin work in two weeks.

Motion: Steve Poulos moved to approve the quote from Milestone in the amount of \$105,420.00. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

HR Analysis MOU with Organizational Development Solutions Inc

Mike Jessen asked for approval to enter into an MOU with Organizational Development Solutions. The City has worked with them before to help with organizational matters, the strategic plan, leadership development and training. They have been asked to do a thorough analysis of the HR Department to improve efficiencies. They should be ready to present a report on their findings by the end of September.

Motion: Steve Poulos moved to approve the MOU with Organizational Development Solutions in the amount of \$24,550. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

MOU for VCU Compensation

Clerk-Treasurer Taylor advised that State Board of Accounts recommended this MOU. It is already being done but they want it memorialized in an MOU. It is for reimbursement compensation for overseeing of the Public Works Department by Steve Poulos and his staff.

Attorney Lyp requested this be tabled to the next meeting when there is a quorum. Steve Poulos should not vote on this.

Public Comment

None.

There was no further business, and the meeting was adjourned.