

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY
VALPARAISO, INDIANA
June 25, 2021**

The Board of Public Works & Safety of Valparaiso, Indiana met June 25, 2021 at 10:00 a.m. in City Hall. Present were Holly Howe and Steve Poulos. Mayor Murphy was absent. Steve Poulos called the meeting to order and led the Pledge of Allegiance.

Motion: Holly Howe moved that the minutes of the June 11, 2021 meeting be approved, seconded by Steve Poulos and so approved with a 2-0 vote.

Motion: Holly Howe moved that the claims be approved for payment subject to appropriation balances, seconded by Steve Poulos and so approved with a 2-0 vote.

Award Bid for 4-Wheel Drive Front Loader

Brent Dickson requested approval to award the bid for a 4-Wheel drive front loader to Westside Tractor. Two lower bids were received. However, they did not meet all the specs.

Motion: Holly Howe moved to approve the bid received from Westside Tractor for a 4-wheel drive front loader, seconded by Steve Poulos and so approved with a 2-0 vote.

Site Work Application – 4500 Airport Drive

Mike Jabo presented a site work application from Frontier Communications for cable installation within City Right-of-Way at 4500 Airport Drive. The Engineering Department and City Utility have reviewed this application and recommend approval.

Motion: Holly Howe moved to approve the site work application of Frontier communications for cable installation at 4500 Airport Drive, seconded by Steve Poulos and so approved with a 2-0 vote.

Missing Link Pathways Project

Mike Jabo requested approval to enter into an agreement for professional services with American Structurepoint. The City has an aggressive sidewalk/pathway maintenance program for 2021. They will require additional assistance in the preparation of contract documents for various projects. The contract is in an amount not to exceed \$49,800. The pathways are the extension of the pathway 230' east of Kerry Drive (Mistwood Subdivision) to West Wind Drive and Campbell Street to Burlington Beach Road via Bicentennial Park. The Agreement has been reviewed by Attorney Lyp and it is the recommendation of the Engineering Department to approve this Agreement.

Motion: Steve Poulos moved to approve the Agreement with American Structurepoint in an amount not to exceed \$49,800, seconded by Holly Howe and so approved with a 2-0 vote.

Vale Park Road Traffic Calming Projects - DLZ

Mike Jabo requested approval of a professional services agreement with DLZ. The City has developed traffic calming measures within the Beauty Creek Villa Homes and Keystone Commons residential subdivision in anticipation of the opening of Vale Park Road in the Brooks at Vale Park Subdivision. The Engineering Department will require additional assistance in the preparation of contract documents for various projects. The traffic calming projects are curb bump-outs and intersection speed table at the intersection of Vale Park Road at Winter Garden Drive and Vale Park Road transition between Brooks at Vale Park and Keystone Commons. The Agreement has a not to exceed amount of \$60,240. This Agreement has been reviewed by Attorney Lyp and it is the recommendation of the Engineering Department to approve this Agreement.

Motion: Holly Howe moved to approve the Agreement with DLZ for professional services at a cost not to exceed \$60,240, seconded by Steve Poulos and so approved with a 2-0 vote.

Topographic and Engineering Services -Abonmarche

Mike Jabo requested approval of a professional services agreement with Abonmarche. The Engineering Department will require assistance in the preparation of contract documents for various sidewalk/pathway projects. The majority of the sidewalk replacement will not require extensive design. Abonmarche will be used in the few cases where a particular sidewalk project needs topographic survey and design. This agreement has a not exceed price of \$25,000.00. The Agreement has been reviewed by Attorney Lyp and it is the recommendation of the Engineering Department to approve this Agreement.

Motion: Steve Poulos moved to approve the Agreement with Abonmarche at a cost not to exceed \$25,000, seconded by Holly Howe and so approved with a 2-0 vote.

Quality Inn Demolition – Metric Environmental

Mike Jabo requested approval of a professional services agreement with Metric Environmental. The City has purchased Quality Inn located at 2301 Morthland Drive as part of the project to realign Silhavy Road north of US 30. In advance of preparing and issuing quotes or bids for the demolition of the Quality Inn the Engineering Department has solicited an agreement from Metric Environmental to conduct a lead-based paint, asbestos containing material and hazmat inspection and prepare a report to be included in the quote or bid packages. The agreement has a not to exceed price of \$10,800.00. The Agreement has been reviewed by Attorney Lyp and it is the recommendation of the Engineering Department to approve this Agreement.

Motion: Holly Howe moved to approve the Agreement with Metric Environmental with a not to exceed amount of \$10,800, seconded by Steve Poulos and so approved with a 2-0 vote.

Unsafe Building – Demolition Hearing 205 ½ Nickle Plate

Attorney Estrada reviewed the case reminding the Board that Robert Craig was to provide an engineer's assessment of the building. He has not been provided with a copy of a report. Robert Craig addressed the Board and advised he has gotten an engineer's assessment of the building and provided the Board with a copy. Attorney Estrada requested a continuance of this matter to give him time to review the

report, to determine if this is a storage or residential structure, and discuss the matter with Robert Craig.

Motion: Holly Howe moved to continue the Order to Demolish, seconded by Steve Poulos and so approved with a 2-0 vote.

Property Maintenance/Rental Housing Code Violation Matters – 401 Oak Street

Attorney Estrada recommended continuing this matter.

Property Maintenance/Rental Housing Code Violation Matters – 407 Center Street

Attorney Estrada recommended continuing this matter.

Property Maintenance/Rental Housing Code Violation Matters – 412 Milton

Attorney Estrada recommended continuing this matter.

Property Maintenance/Rental Housing Code Violation Matters – 1301 Wood

Attorney Estrada recommended continuing this matter.

Property Maintenance/Rental Housing Code Violation Matters – 157 Greenwich

Attorney Estrada recommended continuing this matter.

Property Maintenance/Rental Housing Code Violation Matters – 202 Jefferson

Attorney Estrada recommended continuing this matter.

Property Maintenance/Rental Housing Code Violation Matters – 8 Lafayette

Attorney Estrada recommended continuing this matter.

Property Maintenance/Rental Housing Code Violation Matters – 701 Franklin

Attorney Estrada recommended continuing this matter.

Property Maintenance/Rental Housing Code Violation Matters – 602 Calumet

Attorney Estrada recommended continuing this matter and fining the property owner.

Property Maintenance/Rental Housing Code Violation Matters – 808 Napoleon

Attorney Estrada recommended continuing this matter.

Property Maintenance/Rental Housing Code Violation Matters – 804 Union

Attorney Estrada recommended continuing this matter.

Property Maintenance/Rental Housing Code Violation Matters – 705 Elm

Attorney Estrada advised this matter has been moved to Superior Court.

Property Maintenance/Rental Housing Code Violation Matters – 805 Franklin

Attorney Estrada recommended continuing this matter.

Property Maintenance/Rental Housing Code Violation Matters – 1011 Calumet

Attorney Estrada recommended continuing this matter.

Property Maintenance/Rental Housing Code Violation Matters – 803 Brown

Attorney Estrada recommended continuing this matter and fining the property owner.

Property Maintenance/Rental Housing Code Violation Matters – 707 Center

Attorney Estrada recommended continuing this matter.

Property Maintenance/Rental Housing Code Violation Matters – 410 Elmhurst

Attorney Estrada recommended continuing this matter.

Holly Howe asked about the medical building on Glendale. Vicki Thrasher advised they had once again stopped but they are back working now.

Motion: Steve Poulos moved to accept the recommendations of Attorney Estrada as presented. 602 Calumet and 803 Brown will be fined, and 705 Elm has been moved to Superior Court. The remaining cases are continued, seconded by Holly Howe and so approved with a 2-0 vote.

Public Assembly Form – Northwest Indiana NOW

Attorney Lyp presented a Public Assembly form from Northwest Indiana NOW. Their request is to assemble on the northeast corner of the Courthouse Square every Tuesday from noon until 1:30 pm

Motion: Holly Howe moved to approve the request of Northwest Indiana NOW to assemble on the northeast corner of the Courthouse Square every Tuesday from noon until 1:30 pm, seconded by Steve Poulos and so approved with a 2-0 vote.

League of Women Voters Public Assembly

Attorney Patrick Lyp advised this organization has assembled previously with no issues. He recommends approval of this event.

Motion: Holly Howe moved to approve the rescheduled event for League of Women Voters, seconded by Steve Poulos and so approved with a 2-0 vote.

Right to Life - Commitments

Attorney Patrick Lyp presented the Commitments to go with the approval of the Public Assembly form for Right to Life which was approved at the last Board of Works meeting.

Motion: Holly Howe moved to approve the Commitments for the Right to Life Public Assembly approval, seconded by Steve Poulos and so approved with a 2-0 vote.

Citizen Requests

- Parks Department Blast City 5K, July 4th from 6:30 am to 10:00 am.
- Forest Park Neighborhood Block Party on July 17, 2021 from 4:00 pm until 9:00 pm
- Country Club Estates Block Party on August 28, 2021 from 2:00 pm until 10:00 pm

Motion: Holly Howe moved that the citizen requests as presented be approved, seconded by Steve Poulos and so approved with a 2-0 vote.

There was no further business and the meeting was adjourned.