

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY
VALPARAISO, INDIANA
June23, 2023**

The Board of Public Works & Safety of Valparaiso, Indiana met June 23, 2023, at 3:00 p.m. in City Hall. Present were Steve Poulos and Mayor Murphy. Holly Howe was absent. Mayor Murphy called the meeting to order and led the Pledge of Allegiance.

Motion: Steve Poulos moved that the minutes of the June 9, 2023 meeting be approved. Seconded by Mayor Murphy and so approved with a 2-0 vote.

Motion: Steve Poulos moved that the claims be approved for payment subject to appropriation balances. Seconded by Mayor Murphy and so approved with a 2-0 vote.

2023 Annual Sidewalk Program

Bill Laird addressed the Board. The Engineering Department has publicly advertised seeking bids for the 2023 Annual Sidewalk Program – Package 2. Bids received were:

Milestone	\$423,423.00
Rieth Riley	\$602,508.00
Gariup	\$426,880.00

Bill Laird advised these will be taken under advisement and an award recommended at the next Board of Works meeting.

Waiver of Objection and Consent to Annexation for 108 Spectacle Dr and 309 Spectacle Dr

Bill Laird advised these properties are outside the City limits but have utility requests for sewer and water. They are required to submit Waiver of Annexation and Release forms. He is requesting the Board to sign the Waivers for the supply of City utilities to the properties at 108 Spectacle and 309 Spectacle.

Motion: Steve Poulos moved to approve the Waiver of Objection and Consent to Annexation for 108 Spectacle Dr and 309 Spectacle Dr. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

Tower Road Closure

Matt Zurbruggen addressed the Board. Olthoff Homes is planning to re-pour concrete curbs and pavement patch along Tower Road at the Westwind Development. They are requesting 4-day closure of Tower Road northbound between State Road 130 and CR 500 N. Tower Road will be closed from June 27th to 30th. The Engineering Department, VCU and PMO have met to discuss the road closure and recommend approval of the request.

MOTION: Steve Poulos moved to approve closure of Tower Road June 27th to 30th. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

Property Maintenance Code Violation Matters

808 Napoleon

Building & Code Enforcement Director, Vicki Thrasher recommended continuing this to the July 28, 2023 meeting.

900 Washington

Building & Code Enforcement Director, Vicki Thrasher recommended continuing this to the July 28, 2023 meeting.

1106 Institute Street

Building & Code Enforcement Director, Vicki Thrasher recommended continuing this to the July 28, 2023 meeting.

804 Union Street

Building & Code Enforcement Director, Vicki Thrasher recommended continuing this to the July 28, 2023 meeting.

303 Indiana

Building & Code Enforcement Director, Vicki Thrasher recommended continuing this to the August 25, 2023 meeting.

305 Brown

Building & Code Enforcement Director, Vicki Thrasher recommended continuing this to the August 25, 2023 meeting.

456 Greenwich

Building & Code Enforcement Director, Vicki Thrasher recommended dismissing this case.

Motion: Steve Poulos moved to continue and dismiss the matters above as presented. Seconded by Mayor Murphy and so approved with a 2-0 vote.

Attorney Todd Leeth addressed the Board in regard to 804 Union. He asked for a list of issues with the property. The property is vacant. Every month when they come to a meeting it seems something else has been added to the list that they did not know they needed. They would like to have a list so they can get everything done and dismiss the case.

Vicki Thrasher – The list was provided with the initial Notice. It has not changed from month to month. He asked that this wait until Attorney Estrada can be present to represent the City properly.

Attorney Leeth – He does not understand why the list cannot be provided prior to the July 28th meeting. It is disingenuous to say nothing has been done over the last two years. They have replaced windows. Put on a new roof. Patched holes in the masonry.

Mayor Murphy – What is the plan for the building.

Attorney Leeth – They are serving the last year of their 10-year suspension. They anticipate being an active chapter and getting their charter back.

Attorney Lyp – For clarification, a list was attached with the original Notice? Can that be emailed to Attorney Leeth?

Vicki Thrasher – She recommended that Attorney Estrada and Attorney Leeth discuss the matter.

Unsafe Building Code Matters

906 Washington

Building & Code Enforcement Director, Vicki Thrasher recommended continuing this to the July 28, 2023 meeting. The owner has agreed to demolish the building themselves.

Motion: Steve Poulos moved to continue 906 Washington Street to the July 28th meeting. Seconded by Mayor Murphy and so approved with a 2-0 vote.

253 W. Lincolnway

Regular update. They have agreed to knock the building down, but the City has seen nothing done yet. The owner said they have a contract with C. Lee.

Nuance Communications Subscription Agreement for VPD

Chief McIntyre presented a Contract with Nuance Communications in the amount of \$3,970.00. This is dictation technology designed for law enforcement called Dragon Technology.

Motion: Steve Poulos moved to approve the Contract with Nuance Communications in the amount of \$3,970.00. Seconded by Mayor Murphy and so approved with a 2-0 vote.

Request for Street Closures

- Memorial Opera House Event, Saturday September 30, 2023 8:00 am. – 5:00 pm
- Valpo Fire Department – 5k and Dog Walk, Sunday, September 24, 2023 9:00 am – noon
- FOP 165 Benefit Motorcycle Ride, Saturday, June 24, 2023, 3:00 pm – 8:00 pm

These have been reviewed and approved by all impacted departments.

Motion: Steve Poulos moved to approve the Requests for Street Closures as presented. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

Board of Works Meeting Time Change

The Board of Works meetings will be held at 10:00 am the second and fourth Friday of the month beginning July 14, 2023, going forward.

Motion: Steve Poulos moved to approve changing the Board of Works meeting to 10:00 a.m. on the second and fourth Friday of the month beginning July 14, 2023.

MOU – Valpo Events

Bill Oeding presented an MOU between the City of Valparaiso and Valparaiso Community Festivals & Events, Inc. In 2023 the City will pay \$200,000 to Valpo Events. The payments will be from May through November in a monthly amount of \$20,407.63. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

Motion: Steve Poulos moved to approve the MOU between the City of Valparaiso and Valpo Events in the amount of a \$200,000 annual payment with payments of \$20,407.63 monthly from May through November.

Westwind Secondary Sub-Plat

Beth Shrader presented the Secondary Sub-Plat of Westwind for approval and certification. The Plat Committee has met and reviewed this plat and made their recommendations.

Motion: Steve Poulos moved to accept the Secondary Sub-Plat certification for Westwind. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

Westwind Performance Bonds

Bill Laird presented three Performance Bonds for Olthof Homes -Westwind for the installation of asphalt paving, curb installation, signage, sanitary sewer installation, storm sewer installation and watermain installation. The three bonds are broken down as follows:

Phase 1A - \$205,674.20

Phase 1B - \$589,986.95

Phase 1B Utility - \$650,895.00

TOTAL \$1,446,556.15

Motion: Steve Poulos moved to approve the Westwind Performance Bonds as presented. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

Rental Rehab Program – 108 Monroe Street

Attorney Patrick Lyp advised previously the City had a Rental Rehab Program. The City lent money and it was to be repaid by the property owner. The property at 108 Monroe was part of this program but a release has never been recorded. The amount of money was repaid to the City. He is asking for the Board to sign a Release of Mortgage on 108 Monroe Street.

Motion: Steve Poulos moved to approve and sign the Release of Mortgage on 108 Monroe Street. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

Public Comment

None

There was no further business, and the meeting was adjourned.