

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY
VALPARAISO, INDIANA
June 11, 2021**

The Board of Public Works & Safety of Valparaiso, Indiana met June 11, 2021 at 10:00 a.m. in City Hall. Present were Holly Howe, Steve Poulos and Mayor Murphy. Mayor Murphy called the meeting to order and led the Pledge of Allegiance.

Motion: Steve Poulos moved that the minutes of the May 28, 2021 meeting be approved, seconded by Holly Howe and so approved with a 3-0 vote.

Motion: Holly Howe moved that the claims be approved for payment subject to appropriation balances, seconded by Steve Poulos and so approved with a 3-0 vote.

Opening Bids for a New Loader

Brent Dickson stated Public Works has solicited bids for a new loader.

The bids received were from:

Altorfer Cat	\$191,200 with a \$12,000 trade in;
Westside Tractor	\$169,900 with a \$15,500 trade in;
Hardings – Option 1	\$171,625 with a \$12,000 trade in;
Hardings – Option 2	\$143,915 with a \$12,000 trade in;
Ronson Equipment Co	\$161,500 with a \$18,000 trade in.
McCann	\$189,900 with a \$14,500 trade in. This bid was received late. Time received was 10:46.

The Public Works office will review the bids and advise the Board at the next Board of Works Meeting of their recommendation.

PayCOV Agreement

Clerk-Treasurer Taylor presented an Agreement with PayCOV for credit card acceptance. There is no fee to the City for this service. The customer will pay \$1.00 per transaction or 3% for charges of \$30.01 and above. The company has provided all the equipment needed to accept the credit cards.

Motion: Holly Howe moved to approve the Agreement with PayCOV, seconded by Steve Poulos and so approved with a 3-0 vote.

3-Way Stop Control, Froberg Road at CR 375 N

Mike Jabo requested approval of the Traffic and Safety Committee recommendation to install a 3-way stop control and pedestrian crossing at the intersection of Froberg Road at CR 375 N.

Motion: Holly Howe moved to approve the installation of a 3-way stop control and pedestrian crossing at the intersection of Froberg Road at CR 375 N, seconded by Steve Poulos and so approved with a 3-0 vote.

Agreement for Professional Engineering Services Community Crossing Grant - Abonmarche

Mike Jabo requested approval of an Agreement with Abonmarche to provide additional assistance in the preparation of contract documents for the CCMG project in order to meet the INDOT deadline. The agreement for professional services is still in the process of being prepared. It will be in an amount not to exceed \$85,600.

Motion: Holly Howe moved to approve the agreement for professional engineering services with Abonmarche contingent on approval by the Engineering and legal departments and in an amount not to exceed \$85,600, seconded by Steve Poulos and so approved with a 3-0 vote.

Memorandum of Understanding Beauty Creek Perpetual Drainage and Maintenance Easement

Mike Jabo stated the Engineering and Legal Departments have been in negotiation with the Beauty Creek Villa Homes Property Owners Association to obtain an easement along Beauty Creek north of the proposed Vale Park Road extension. The purpose of this easement is to provide access for the maintenance of Beauty Creek, the culvert under Vale Park Road, outflow structure and emergency spillway from the large retention pond to the east. It is the recommendation of the Engineering Department that the Board of Works accept and sign the Memorandum of Understanding as presented. This MOU document, as well as the Perpetual Drainage and Maintenance Easement Agreement will be presented to the Valparaiso City Utilities at their June 22, 2021 Board meeting for consideration for approval. They are also asking to waive the site permit fee for the excavation of silt.

Motion: Steve Poulos moved to approve the Memorandum of Understanding Beauty Creek Perpetual Drainage and Maintenance Agreement and to waive the site permit fee for the excavation of silt, seconded by Holly Howe and so approved with a 3-0 vote.

Silhavy Road Speed Concerns – Hawthorne Subdivision

Mike Jabo requested approval of the Traffic and Safety Committee's recommendation to install a symbolic Playground sign with an advisory 20 mph speed limit plaque. The southbound sign would be installed between Nottingham Drive and the existing speed table. The northbound sign would be installed approximately 220 feet north of Burlington Beach Road.

Motion: Steve Poulos moved to approve the installation of signs on Silhavy Road in Hawthorne Subdivision, seconded by Holly Howe and so approved with a 3-0 vote.

Installation of 25 mph Speed Limit Signs Washington Street, between CN Railroad and Glendale

Mike Jabo stated in a residential area, when the speed limit is not posted it defaults to 30 mph. He requested approval of posting a 25 mph speed limit sign for the area between the CN Railroad and Glendale Boulevard.

Motion: Steve Poulos moved to approve posting a 25 mph speed limit sign for the area between the CN Railroad and Glendale Boulevard on Washington Street, seconded by Holly Howe and so approved with a 3-0 vote.

Site Work Application – 656 S Washington NITCO

Mike Jabo requested approval for the Site Work application from NITCO for cable installation within the City right of way at 656 South Washington Street. Patrick Lyp requested advised this request has been approved previously but the event was cancelled due to weather. He recommends approval of this rescheduled event.

Motion: Steve Poulos moved to approve the Site Work application for NITCO at 656 South Washington Street, seconded by Holly Howe and so approved with a 3-0 vote.

Rental Agreement with Urschel for 4th of July Fireworks

Dan McGuire requested approval to enter into a Real Estate Rental Agreement with Urschel Development Corp to use their field on Vale Park for the 4th of July celebration. Attorney Patrick Lyp has reviewed and approved this Agreement.

Motion: Steve Poulos moved approve the Rental Agreement with Urschel Development contingent on obtaining the proper insurance, seconded by Holly Howe and so approved with a 3-0 vote.

INDOT Ransom Road Safety Improvements, Change Order #5

Don McGinley requested approval of Change Order #5 for the Ransom Road Safety Improvements. This is a zero cost to the City.

Motion: Steve Poulos moved approve the Change order #5 for the Ransom road Safety Improvements, seconded by Holly Howe and so approved with a 3-0 vote.

Hawthorne East Secondary (Final) Sub-Plat

Beth Shrader requested approval of the Hawthorne East Secondary (Final) Sub-Plat. This has already been approved by the Plan Commission.

Motion: Holly Howe moved approve the Hawthorne East Secondar (Final) Sub-Plat, seconded by Steve Poulos and so approved with a 3-0 vote.

Porter County Right to Life

Mike Jessen discussed the history of the Right to Life demonstrations every Tuesday from noon to 1:00 p.m. He introduced Richard Stith who presented the history of Right to Life. They are requesting to be able to continue assembling every Tuesday from noon to 1:00 on the north west corner of the courthouse square. They have been limited to six people at a time in this area. They are requesting that the north east corner or the south east corner of the Courthouse square be allowed for use in the case of overflow. Mike Jessen stated Attorney Patrick Lyp has developed a set of conditions which include not going into the street and not blocking pedestrian traffic. If issues arise, this matter can be brought to the Board of Works for review. The conditions stipulate this approval is granted through December 1, 2021 at which time it will reviewed and will again be reviewed every six months.

Motion: Mayor Murphy moved to approve the Porter County right to Life request to assemble at the northwest corner of the Courthouse Square only. If there is an overflow issue they can come back to the Board of Works, seconded by Steve Poulos and so approved with a 3-0 vote.

Valpo Events Art Festival

Gina Miller requested approval for the Art Festival to be held on June 25-27, 2021 and close Indiana Avenue from Washington Street to Napoleon Street and Fayette Street from Indiana Avenue to Monroe.

Motion: Holly Howe moved approve the Valpo Events Art Festival request to close streets on June 25-27, 2021, seconded by Steve Poulos and so approved with a 3-0 vote.

Citizen Requests

- Greenfield Creek Annual Fireworks Display to be held July 7, 29021 from 9:10 pm to 10:00 pm on Goodrich Road between the north and south entrance into the Neighborhood.
- Tower Park Neighborhood Block Party to be held July 10, 2021 (rain day July 17, 29021) from 3:30-10:30 pm
- Porter Starke Turkey Trot to be held November 25, 2021 from 6:00 am to 10:00 am
- Helmet Hustle and Dalmatian Dash (5K) to be held October 3, 2021 from 8:00 am to noon.

Motion: Steve Poulos moved that the citizen requests as presented be approved, seconded by Holly Howe and so approved with a 3-0 vote.

Agreement with Dick diamond and the Dusters for the 4th of July Festival

Dan McGuire requested approval to enter into an Agreement with Dick Diamond and the Dusters as the band for the 4th of July Festival. Their fee is \$2,100.

Motion: Holly Howe moved to approve entering into an Agreement with Dick Diamond and the Dusters for \$2,100, seconded by Steve Poulos and so approved with a 3-0 vote.

There was no further business and the meeting was adjourned.