

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY
VALPARAISO, INDIANA
May 14, 2021**

The Board of Public Works & Safety of Valparaiso, Indiana met May 14, 2021 at 10:00 a.m. in City Hall. Present were Holly Howe, Steve Poulos (late), and Mayor Murphy. Mayor Murphy called the meeting to order and led the Pledge of Allegiance.

Motion: Holly Howe moved that the minutes of the April 23, 2021 meeting be approved, seconded by Mayor Murphy and so approved with a 2-0 vote.

Motion: Holly Howe moved that the claims be approved for payment subject to appropriation balances, seconded by Mayor Murphy and so approved with a 2-0 vote.

Community Crossing Matching Grant Agreement

Mike Jabo requested approval of a Community Crossing Matching Grant Agreement. In April 2021 the City of Valparaiso was awarded \$1,000,000 in Community Crossing Matching Grant funding from INDOT for:

Roosevelt Road, LaPorte Avenue to Calumet Avenue;
Morgan Boulevard, Lincolnway to Calumet;
Calumet Avenue, Morgan Boulevard to Bullseye Lake Road

The total estimated construction cost is in the range of \$2,200,000 to \$2,500,000. The CCMG funds will cover 50% of the project costs with a maximum amount capped at \$1,000,000. It is the recommendation of the Engineering Department that the Board of Public Works and Safety approve the CCMG Agreement in the amount of \$1,000,000 and allow Mayor Murphy to sign on behalf of the City of Valparaiso.

Motion: Holly Howe moved to approve the Community Crossing Matching Grant Agreement, seconded by Mayor Murphy and so approved with a 2-0 vote.

American Structure Point, Inc. Professional Design Services Agreement

Mike Jabo requested approval of an Agreement with American Structure Point, Inc. for professional engineering services for the Campbell Street at Brown Street Reconstruction. The Redevelopment Commission has been asked to provide up to \$230,000.00 in funding to the City for the design of improvements associated with Campbell Street at Brown Street intersection. It is the recommendation of the Engineering Department that the Board of Public Works and Safety approve this Agreement for professional services with American StructurePoint, for a not to exceed amount of \$180,300.00.

Motion: Holly Howe moved to approve the Agreement with American StructurePoint, seconded by Steve Poulos and so approved with a 3-0 vote.

Environmental Services Soil Solutions

Mike Jabo requested approval of an Agreement with Environmental Services Soil Solutions for as-needed professional environmental services on an hourly rate basis for a not to exceed amount of \$10,000.00. The Redevelopment Commission has been asked to provide up to \$10,000 in funding to the City for as-needed environmental services associated with RDC initiatives and projects. It is the recommendation of the Engineering Department that the Board of Public Works and Safety approve this Agreement for professional environmental services with Soil Solutions for a not to exceed amount of \$10,000.00.

Motion: Steve Poulos moved to approve the Agreement with Soil Solutions for professional environmental services on an hourly rate basis not to exceed \$10,000, seconded by Holly Howe and so approved with a 3-0 vote.

Site Work Application – 2200 Memorial Parkway

Mike Jabo presented Comcast's Site Work Applications for 2200 Memorial Parkway. The Engineering Department has reviewed and recommends approval.

Motion: Holly Howe moved to approve Comcast's Site Work Application for 2200 Memorial Parkway, seconded by Steve Poulos and so approved with a 3-0 vote.

Alley Paving, North of Union Street, Between Morgan and Valparaiso St

Mike Jabo presented bids received for alley paving. Based upon a review of the quotes received, it is the recommendation of the Engineering Department that the Board of Public Works and Safety award this work to Boyd Asphalt, Inc. for an amount of \$9,500.00

Motion: Steve Poulos moved to award the paving of an alley north of Union Street between Morgan and Valparaiso Street to Boyd Asphalt in the amount of \$9,500.00, seconded by Holly Howe and so approved with a 3-0 vote.

Seek Bids for a New Wheel Loader

Brent Dickson requested approval to seek bids for a new wheel loader. The current loader is over 30 years old. The suggested work life of this piece of equipment is 10-15 years. They will trade this in with the purchase of a new one.

Motion: Steve Poulos moved to approve seeking bids for a new wheel loader, seconded by Holly Howe and so approved with a 3-0 vote.

Change Phone from AT&T to Verizon

Brent Dickson requested approval to change the on-call phone from AT&T to Verizon. This will improve service and save some money.

Motion: Holly Howe moved to approve changing the on-call phone service from AT&T to Verizon, seconded by Steve Poulos and so approved with a 3-0 vote.

Library Gardens Final Pay

Jesse Butz requested approval to pay the Final Pay Application in the amount of \$750.00 for the Library Gardens project.

Motion: Steve Poulos moved to approve the Final Pay Application for the Library Gardens project in the amount of \$750.00, seconded by Holly Howe and so approved with a 3-0 vote.

Refuse Corral Rehabilitation and Addition

Mike Jessen requested approval to rehabilitate and add to the refuse corral at Central Park. To enhance the corral, aesthetics and to continue to protect the environment, the City has solicited quotes to construct a corral cover and to extend this corral to the west. These enhancements will alleviate further refuse from being thrown into the corral. Due to the growth of business and activity, the extension of the corral will allow for the parks to house additional totes and other supplies. Wilson Iron Works quote utilizes the same materials utilized by the original designer to fabricate and install the corral cover and extension. Therefore, to properly match the existing footprint with the same materials the City recommends awarding the project to Wilson Iron Works for a cost of \$91,800.00. Also due to the new cover, the sconces will be relocated on the building. Therefore, it is recommended the electrical work be awarded to Circle R. Agreements with businesses and non-business users of the corral will be presented later.

Motion: Holly Howe moved to award the contract for rehabilitation and addition to the refuse corral at Central Park to Wilson Iron Works for a cost of \$91,800.00 and electrical work to Circle R, seconded by Steve Poulos and so approved with a 3-0 vote.

Paving Public Works and Utilities Campus

Valparaiso Public Works has solicited paving bids for the milling and paving around Building #2 at 1855 Joliet road. Public Works is recommending that Boyd Asphalt be awarded the paving contract in the amount of \$113,600.00.

Motion: Holly Howe moved to award the paving around Building #2 at 1855 Joliet Road to Boyd Asphalt in the amount of \$113,600.00, seconded by Steve Poulos and so approved with a 3-0 vote.

Downtown Planning, Context LLC

Beth Shrader requested approval to enter into an Agreement with Context LLC to do a study of Downtown and make recommendations for future planning. The fee will be split between City LIT and RDC.

Motion: Holly Howe moved to approve entering into an agreement with Context LLC, seconded by Steve Poulos and so approved with a 3-0 vote.

Citizen Requests

- Hawthorne Subdivision 4th of July Celebration taking place on July 4, 2021 from 5:00 pm to 11:30 pm;

- Oak Grove Court Cul-De-Sac Neighborhood Block Party taking place on May 27, 2021 from 6:00 pm – 8:00 pm
- Pete’s Barbershop Festival taking place on July 31, 2021 from 9:00 am – 2:00 pm

Motion: Steve Poulos moved that the citizen requests as presented be approved, seconded by Holly Howe and so approved with a 3-0 vote.

Hatch Lake Plat Amendment Document

Beth Shrader requested approval of Hatch Lake Plat Amendment document. This was approved by the Plan Commission on May 11, 2021. The document formalizes amendments to their final plat, allowing them to build on several platted but unserviceable lots after addressing utility issues with VCU.

Motion: Steve Poulos moved to approve Hatch Lake Plat Amendment Document, seconded by Holly Howe and so approved with a 3-0 vote.

Permission to Advertise the RFP for Trail Design and Construction

Beth Shrader requested approval to advertise the standard INDOT RFP for trail design and construction. This is for a multi-use trail between the Chicago Dash stop in the planned TOD and downtown’s Central Park. Total cost for the project is estimated at \$2,569,308. A Federal grant will cover somewhere between 69-80% of the total project cost. The balance will be paid from the Redevelopment Commission’s TOD RDA funding and other sources. She anticipates bringing a recommendation to the Board at the end of June.

Motion: Steve Poulos moved to approve advertising the RFP for Trail Design and Construction, seconded by Holly Howe and so approved with a 3-0 vote.

Roundabout Study

Mike Jabo stated the Engineering office has been looking at traffic and safety at many intersections. The roundabout at the Calumet and Roosevelt has high incident counts. It has been suggested that this round about be studied and recommendations received. Mike requested approval to enter into an agreement with A & F to video the roundabout and then make recommendations for improvements. The amount of the agreement is \$11,890.00. This roundabout is on the list to be repaved. Therefore, they would like this study done as soon as possible.

Motion: Holly Howe moved to approve entering into an Agreement with A & F for \$11,890.00, seconded by Steve Poulos and so approved with a 3-0 vote.

There was no further business and the meeting was adjourned.