

**Board of Directors**

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**Attorney**  
*Michael Langer*

**Leadership Team**

**Utilities Director**  
*Steve Poulos*

**Controller**  
*Alina Hahn*

**Exec. Admin. Assistant/HR**  
*Peggy Busse*

**Environmental  
Compliance Administrator**  
*Edward Pilarski*

**C&D Manager**  
*Mark Geskey*

**Metering/Backflow Adm.**  
*Shaun Shifflett*

**Customer Serv/Billing Mgr.**  
*Jordan Meinert*

**Wastewater Operations  
Manager**  
*Paul Scott*

**Administrative Assistant**  
*Cathy Fejer*

**Water Operations Manager**  
*Shihua Chen*

**WRD Maintenance  
Manager**  
*Frank McGinley*

**Deputy Engineer**  
*Adam McAlpine*



**VALPARAISO CITY UTILITIES  
BOARD OF DIRECTORS  
MINUTES**

**April 26, 2016**

The Board of Directors of the Valparaiso City Utilities met at the Valparaiso City Utilities Board Room, 205 Billings Street, Valparaiso, Indiana on Tuesday, April 26, 2016 at 5:00 P.M.

Board Members present were: President Dave Bengs, Secretary Lori Ferngren, Asst. Secretary Kurt Minko, and Treasurer Mark Thiros. Also present were Utilities Director Steve Poulos, Attorney Mike Langer, Controller Alina Hahn, Exec. Admin. Assistant Peggy Busse, Environmental Compliance Administrator Ed Pilarski, C&D Manager Mark Geskey, Wastewater Operations Manager Paul Scott, and Deputy Engineer Adam McAlpine.

- The minutes of the April 12, 2016 meeting were reviewed and approved.
- The Board reviewed and approved the submitted claims.
- Mark Geskey requested acceptance of the sanitary sewer infrastructure installed for the VU Sorority House in the location of 805-815 Union Street at Valparaiso University. The infrastructure has been installed and tested according to VCU specifications. A one year maintenance bond in the amount of \$10,000 has been received from the University. The VCU Board approved the acceptance of the infrastructure.
- Paul Scott requested approval of an engineering study to be completed to investigate the cause of recent surcharging at the Elden Kuehl Pollution Control Facility's CSO Disinfection Facility . Three quotes were received for this project:
 

McMahon Engineers/Architects	\$8,600
DLZ, Indiana LLC	\$9,800
MWH Americas, Incorporated	\$19,500

 Paul recommended approving the proposal presented by McMahon Engineers. The board approved this recommendation.
- Ed Pilarski requested approval for the purchase of a new laboratory refrigerator. Three proposals were solicited:
 

Wilkens-Anderson Co.	\$3,880.00
Fisher Scientific	\$4,430.75
VWR	\$4,578.03

 Ed recommended the purchase of the refrigerator from Wilkens-Anderson Co. for \$3,880.00 The board approved this recommendation.
- Steve Poulos presented a Water/Wastewater Utility Expansion Master Planning proposal from DLZ Indiana, LLC. Steve reported that the City and County have conducted many land planning and economic development studies to determine the growth of the area, especially those lands adjacent to Valparaiso City limits. This study would help identify the gaps and needs of both water and wastewater to be able to expand the service area and future customer base. The cost of the basic proposal for this study would be \$141,100 with an additional \$20,000 contingency if flow meter installation is necessary to acquire additional usage data. The agreement has been reviewed by Attorney Langer. The board approved the Utility Expansion Master Planning Proposal from DLZ Indiana, LLC.
- The Development Agreement for Porter Vale Stormwater Pump Station was presented by Steve Poulos. Engineering has determined that it would be beneficial to create a storm water pumping station to the southeast of the detention pond and pump the excess storm water into the regulated drain at Hotter Ditch as the development evolves. At this time, Meijer Stores, Vansland, and Porter's Vale Shopping Center have been in discussion with the City, County, and VCU in an effort to resolve the drainage matters.

In this agreement, Meijer will contribute \$180,000 to VCU (\$50,000 of which will be contributed by Porter's Vale Shopping Center) at the closing of the real estate purchase. Vansland and Vansland 2 will fund an escrow account in the amount of \$403,000 which will allow VCU to draw on in order to pay for the design and construction of the pump station. In addition to these funds, \$58,000 will be paid to VCU for the operation and maintenance of the station for over 20 years. Once the pump station has been constructed, VCU will own, operate and maintain and monitor this detention pond and stormwater pump station.

The VCU Board approved this development agreement contingent upon a final review by Attorney Langer and the Meijer Closing being completed by July 31, 2016.

The board also gave David Bengs authorization to sign the Development Agreement once the Meijer Closing is complete.

- Adam McAlpine presented the Porter Vale Stormwater Pump Station Project Proposal from DLZ Indiana, Inc. for the design of the aforesaid stormwater pump station. DLZ has submitted a design proposal in the amount of \$58,600. This project proposal has been approved by the VCU Board of Directors contingent upon the Meijer Closing being completed no later than July 31, 2016.

There were no staff reports.

Meeting was adjourned.

**Next Meeting:**

**May 10, 2016**

  
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Dave Bengs, President

  
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Lori Ferngren, Secretary