

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY
VALPARAISO, INDIANA
April 22, 2022**

The Board of Public Works & Safety of Valparaiso, Indiana met April 22, 2022, at 3:00 p.m. in City Hall. Present were Holly Howe, Steve Poulos and Mayor Murphy. Mayor Murphy called the meeting to order and led the Pledge of Allegiance.

Motion: Holly Howe moved that the minutes of the April 8, 2022 meeting be approved. Seconded by Steve Poulos and so approved.

Motion: Holly Howe moved that the claims be approved for payment and subject to appropriation balances. Seconded by Steve Poulos and so approved.

Sidewalk Packages 1 and 2 Bid Openings

The City is currently requesting bids for sidewalk packages 1 and 2.

Bids received were:

	<u>Package #1</u>	<u>Package #2</u>
Larson Danielson	\$473,628.00	\$205,669.00
Gariup	\$357,500.00	\$173,500.00
Rex Construction	\$288,606.15	\$111,327.00
Rieth Riley	\$634,022.00	\$260,796.00
Ellas Construction Inc.	\$445,899.25	\$184,822.00
FH Paschen, Nielson & Assoc	\$409,455.00	\$217,414.00

Matt Zurbruggen asked to continue this matter until the end of the meeting when they will make a recommendation.

Professional Services for Boundary and Daly Sanitary Sewer

Mike Jabo requested approval of an Agreement for Engineering Services with DLZ. The Engineering Department along with the Utility Department has solicited DLZ for professional services to design sanitary sewer reroute of an aging sanitary sewer existing sanitary line that is underneath the future Journeyman Distillery. The plan would have a new sanitary sewer main run south on Daly Street, east on Boundary Street, and tie into the new separated sewer on Campbell Street. DLZ has provided a proposal for a not to exceed amount of \$48,400. The Engineering Director has presented to the City Council to have funds from the Cumulative Sewer Fund in the amount of \$655,000 to pay for the design and construction of this project. The Engineering Department and Utility Department feel comfortable

with the proposal and recommend awarding the project to DLZ to proceed with design in the amount of \$48,400.00.

Motion: Steve Poulos moved to approve the Agreement for Engineering Services with DLZ in the amount of \$48,400. Seconded by Holly Howe and so approved.

Professional Services for Harrison Blvd Pathway, Campbell to Yellowstone

Max Rehlander requested approval of an Agreement for Engineering Services with DLZ. The project limits will be surveyed to provide planimetric shots of edge of pavement, drive entrances, grade changes, landscaping features, and known utilities. The consultant will design a 10' wide HMA path in accordance with City of Valparaiso Standards, INDOT Design Manual and the AASHTO Guide for Development of Bicycle Facilities. Construction of the project is intended to be completed in two phases, the first half being completed in Fall 2022 and the remainder in 2023. The Engineering Department recommends that the Board accept the proposal and execute the Agreement between the Board and DLZ for the lump sum amount of \$90,885.00. Payment will be from LIT Fund.

Motion: Holly Howe moved to approve the Professional Services Agreement with DLZ in the amount of \$90,885.00. Seconded by Steve Poulos and so approved.

No Parking Zone, Blue Grouse Street, Audubon Estates

Mike Jabo discussed a problem with traffic flow on Blue Grouse Street in Audubon Estates. People are parking on both sides of the cul-de-sac. As a result of short driveways, it appears that people with multiple vehicles and/or visitors are also parking along the curb. Sometimes, parking is on both the inner and outer portions of the cul-de-sac. This sometimes reduces the effective travel width to approximately 10'-11". In the case where vehicles are parked on both sides of the cul-de-sac, larger vehicles, including public safety vehicles, will encounter difficulty negotiating the street. To provide a resolution for this condition, it is the recommendation of the Engineering Department that the Board of Works approve the establishment of a "No Parking Any Time" zone within the inner portion of the cul-de-sac to provide additional passage width.

Motion: Holly Howe moved to approve a "No Parking Any Time" zone within the inner portion of the cul-de-sac on Blue Grouse Street. Seconded by Steve Poulos and so approved.

Highway 30 Corridor Landscape Maintenance Services Bid Award

Brent Dickson requested approval of a Landscape Maintenance Services contract with K & D Landscape Group for \$120,000. This is the base bid which includes the median from approximately Hayes Leonard Road to Axe Avenue and the Alternate Bid A which includes both the north and south parkways along the same stretch. K & D Landscape was the lowest responsive and responsible bidder. The contract is for a term of two years with the option to add a third.

Steve Poulos added there was a deficiency in the bid. They did not provide their bond. They misread the instructions and thought it was to be provided once they were awarded the contract. Under

advisement of City Counsel, they did provide their bond. The Board of Works reserves the right to waive minor deficiencies as far as rejecting and rebidding. If this bid is accepted the Board would need to waive the deficiency first.

Staff has talked with the owner of K & D and he is aware of what is expected to be done.

Motion: Mayor Murphy moved to waive the bid bond requirement deficiency of K & D. Seconded by Steve Poulos and so approved.

Motion: Holly Howe moved to approve awarding the bid to K & D Landscape Group at \$120,000 per year for two years. Seconded by Holly Howe and so approved.

Property Maintenance/Rental Housing Code Violation Matters

Vicki Thrasher presented 11 Code Violation matters. They are: 856 Cyrus Street, 602 Calumet Avenue, 503 Institute, 202 Jefferson, 707 Center Street, 8 Lafayette Street, 804 Union, 157 Greenwich, 2001 Crockett Avenue, 955 Bond Street, 2005 Valparaiso Street.

It is her recommendation to continue all until the May 27, 2022 meeting.

Motion: Steve Poulos moved to continue the matters as presented to the May 27, 2022 meeting. Seconded by Holly Howe and so approved.

Request for Street Closures

- VNA Stroll for Hospice, May 1, 2022;
- Porter County Museum, Artistic View of the Region, May 18 - 19, 2022
- Valpo Events, Valparaiso Art Festival, June 24, 2022 – June 26, 2022
- Hawthorne Neighborhood HOA, 4th of July Celebration, July 3, 2022
- The Extra Mile, Race the Region, July 14, 2022

These have been reviewed and approved by all impacted departments.

Motion: Holly Howe moved to approve the Requests for Street Closures as presented. Seconded by Steve Poulos and so approved.

Special Signage, Monarch City USA and Bicycle Friendly Community

Maggie Clifton requested approval of four Monarch City USA signs an existing post located at South Washington, North Calumet, West Lincolnway and Foundation Meadows Park (Monarch Way Station). This is a joint request and they would like to include a Bicycle Friendly Community sign on the same post. Public Works will install the signs.

Motion: Holly Howe moved to approve the placement of Monarch City USA sign and Bicycle Friendly Community sign on existing signs as designated. Seconded by Steve Poulos and so approved.

Valpo Art Walk Agreement

Maggie Clifton requested approval of the 11th season of the Valpo Art Walk along Cumberland Drive. This is an agreement between Urschel Development and the City to put sculptures along the pathway. Attorney Lyp has reviewed the agreement. This year each artist will work on a complete installation.

Motion: Holly Howe moved to approve the Valpo Art Walk Agreement with Urschel Development. Seconded by Steve Poulos and so approved.

Conflict of Interest Forms

Holly Taylor presented Conflict of Interest Forms for George Douglas and Rob Thorgren.

Motion: Steve Poulos moved to approve the Conflict of Interest forms as presented. Seconded by Holly Howe and so approved.

Conduits for Utilities - South Campbell

Mike Jabo reminded the Board that at the March 25th meeting they received and opened bids for the installation of conduits on South Campbell. This is to make an opportunity for overhead utilities to go underground. The lowest, responsive responsible bidder was Hawk Enterprises at \$174,465. The Engineer's estimate was around \$100,000. They asked Hawk if there was any room for savings in this project. Hawk retendered their proposal in the amount of \$157,950. \$100,000 was set asked for this project. They are anticipating the balance of the funds from RDC. It is the Engineer's recommendation to award the project to Hawk Enterprises in the amount of \$157,950.00 contingent on RDC coming up with the balance of the funds.

The second highest bid was \$208,000. NIPSCO, Frontier, Comcast, Netnitco will all be putting their lines through this. Once the utilities are in the poles will come down. This work will be done in the next couple of months.

Motion: Steve Poulos moved to award the contract to Hawk Enterprises for the South Campbell conduit project. Seconded by Holly Howe and so approved.

RQAW Agreement for Design of the Parking Garage at Lincolnway and Morgan

Mike Jabo requested approval of an Agreement for Design of the Parking Garage at Lincolnway and Morgan with RQAW in the amount of \$460,800. They will design the garage to get the maximum of 360 spaces in it and the ability to add more levels in the future. They received packets from RQAW and WGI. The Redevelopment Commission Director and Mike reviewed the packets and it was a unanimous decision to select RQAW for the design of this project. Attorney Lyp has reviewed the agreement. It is the Engineer's recommendation to approve the Mayor signing the Agreement with RQAW for design services for the parking garage in the amount of \$460,800.

Mayor Murphy asked if they understand the importance of having this garage blend in with the historic nature of downtown. Mike Jabo replied there will be several opportunities to review their renderings and make sure it is how the City wants it to look.

Steve Poulos asked the total cost of the garage. Mike Jabo replied it will be approximately \$11.5 Million Dollars.

Motion: Holly Howe moved to award the Agreement for the Design of the Parking Garage to RQAW. Seconded by Steve Poulos and so approved.

Sidewalk Packages 1 and 2 Bid Openings

Matt Zurbruggen stated after review it appears that Rex Construction is the lowest responsive responsible bidder of Package 1 and Package 2. Package 1 at \$288,606.15 and Package 2 at \$111,327.00. It is his recommendation to approve these bids pending Attorney Lyp reviewing the contract.

Motion: Steve Poulos moved to award the contract for Sidewalk Packages 1 and 2 to Rex Construction in the amount of Package 1 at \$288,606.15 and Package 2 at \$111,327.00 subject to Attorney Lyp's review and approval of the contracts. Seconded by Steve Poulos and so approved.

There was no further business, and the meeting was adjourned.