

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY
VALPARAISO, INDIANA
March 24, 2023**

The Board of Public Works & Safety of Valparaiso, Indiana met March 24, 2023, at 3:00 p.m. in City Hall. Present were Steve Poulos and Holly Howe. Mayor Murphy was absent. Steve Poulos called the meeting to order and led the Pledge of Allegiance.

Motion: Holly Howe moved that the minutes of the March 10, 2023 meeting be approved. Seconded by Steve Poulos and so approved with a 2-0 vote.

Motion: Holly Howe moved that the claims be approved for payment subject to appropriation balances. Seconded by Steve Poulos and so approved with a 2-0 vote.

Bid Opening for Boundary – Daly Sewer Reroute

Matt Zurbruggen advised bids were being received for the Boundary-Daly sewer re-route. This was to remove an active sewer line under the Journeyman building. He presented Proof of Publication as well as the Engineer’s Estimate of \$500,000.

Bids Received were:

Egolf Coats Excavation	\$499,500.00
Gatlin Plumbing and Heating	\$420,000.00

Matt Zurbruggen requested Engineering be given time to review the bids and a bid awarded at the end of the meeting.

Traffic Data Collection Agreement DLZ

The Engineering Department collected traffic count data on Yellowstone Road for confirmation of previously collected data from 2020, 2018 and 2008. The traffic data collection was made using video technology for a continuous 48-hour period. Processing of the video data provides bi-directional vehicle counts and classification of vehicles in three categories. DLZ has provided an Agreement for Engineering Services for this scope of work for an amount not to exceed \$2,500.00. The Engineering Department recommends that the Board of Public Works and Safety approve and sign the Agreement for Engineering Services as presented for an amount not to exceed \$2,500.00.

MOTION: Holly Howe moved to approve the contract provided by DLZ in the not to exceed amount of \$2,500. Steve Poulos seconded the motion and so approved with a 2-0 vote.

Fitness Equipment Grant Application – 555 Fitness / Fitness Equipment Grant Application – Gary Sinise Foundation

John Daly presented a Grant Application Checklist for a grant through 555 Fitness in an amount of \$5,000-\$15,000. He also submitted a Grant Application Checklist through the Gary Sinise Foundation in an amount of \$8,000-\$20,000.

Motion: Holly Howe moved to approve the Grant Application Checklist for Grant Application – 555 Fitness and Gary Sinise Foundation. Seconded by Steve Poulos and so approved with a 2-0 vote.

Bulk Fuel Contract

Brent Dickson requested approval of a Bulk Fuel Contract with Co-Alliance in the amount of \$174,250. This is a short-term contract that will allow them to monitor the market fluctuations. This will allow enough fuel through the month of August.

Motion: Holly Howe moved to approve the Energy Contract with Co-Alliance. Seconded by Steve Poulos and so approved with a 2-0 vote.

Iron Gate Re-Certification of Secondary Plat with Updated Deed of Dedication

Beth Shrader advised this plat has been before the Plan Commission and the Board of Works. It has been approved by both. City Staff noticed there is some language in the Standard Certification Block that could be improved. The Developer was cooperative with City Staff to get the changes made to the Certification Block. Essentially it clarifies that not just above ground storm water infrastructure is the responsibility of the future HOA but underground and above ground that is not in the right of way. This was reviewed and approved by the Plat Committee and is ready for re-certification and re-recorded.

Motion: Holly Howe moved to re-certify the plat for Iron Gate with the clarifications as presented. Steve Poulos seconded the motion and so approved with a 2-0 vote.

Property Maintenance/Rental Housing Code Violation Matters

Attorney Alfredo Estrada presented the following Property Maintenance/Rental Housing Code Violation matters with his recommendation:

- 856 Cyrus – Continue to April 28, 2023
- 804 Union - Continue to April 28, 2023
- 803 Brown - Continue to April 28, 2023
- 303 Indiana - Continue to May 26, 2023
- 808 Napoleon – Continue to May 26, 2023
- 401 Oak - Continue to April 28, 2023
- 503 Institute – Continue to April 28, 2023
- 802 Academy – Dismissed
- 456 Greenwich - Continue to April 28, 2023

- 305 Brown - Continue to April 28, 2023

Motion: Holly Howe moved to approve the property maintenance/rental housing code violation recommendations as presented. Seconded by Steve Poulos and so approved with a 2-0 vote.

Request for Street Closures

- Valpo Events Chocolate Walk – May 6, 2023
- ALS Benefit Concert and Silent Auction, June 3, 2023
- Hilltop Neighborhood House Community Block Party, July 15, 2023.
- Blockhead Beerworks Blocktoberfest, September 16, 2023. Time frame modification to 11:00 am to 7:00 pm. Previously approved time was 11:00 am – 5:00 pm

This has been reviewed and approved by all impacted departments.

Motion: Holly Howe moved to approve the Request for Street Closures as presented. Steve Poulos seconded the motion and so approved with a 2-0 vote.

MOU Between Valparaiso Police Department and Valparaiso School Corporation Concerning School Resource Officers

Chief McIntyre requested approval of a Memorandum of Understanding between Valparaiso Police Department and Valparaiso School Corporation concerning School Resource Officers. This is an updated version of a previous MOU and provides for a fourth Resource Officer. It also provides additional funds to the Valparaiso Police Department for the added SRO.

Motion: Holly Howe moved to approve the MOU between Valparaiso Police Department and Valparaiso School Corporation concerning School Resource Officers. Steve Poulos seconded the motion and so approved with a 2-0 vote.

Bid Opening for Boundary – Daly Sewer Reroute

Matt Zurbruggen requested they keep the bids under advisement and recommend an award at the next meeting.

INDOT Road Closure SR 149 – Detour Notice

Mike Jabo received a letter from INDOT indicating they are closing portions of SR 149. Traffic restrictions will begin April 3rd. It will re-open around the middle of May. The official detour will be posted on State routes where they take them west to Hobart on US 6 down 51 and back to 130. When they were establishing the unofficial detour route, INDOT learned that about 26' north of 130 on 250 West is a City road. This is when they sent the Letter of Understanding. INDOT recognizes there is a real possibility that people will use this route and they acknowledge

if any damage is done to the City Road they will reimburse the City for repair. He recommends if this letter of Understanding is approved, that they also approve the posting of "12 Ton Weight Limit Ahead" sign.

Motion: Steve Poulos moved to approve the Letter of Intent accepting the unofficial detour route and the posting of one sign with a 12 ton weight restriction. Holly Howe seconded the motion and so approved with a 2-0 vote.

Public Comment: None

There was no further business, and the meeting was adjourned.