

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY
VALPARAISO, INDIANA
January 29, 2021**

The Board of Public Works & Safety of Valparaiso, Indiana met January 29, 2021 at 10:00 a.m. in City Hall. Present were Mayor Murphy, Holly Howe and Steve Poulos. Mayor Murphy called the meeting to order and led the Pledge of Allegiance.

Motion: Holly Howe moved that the minutes of the January 15, 2021 meeting be approved, seconded by Steve Poulos and so approved with a 3-0 vote.

Motion: Steve Poulos moved that the claims be approved for payment subject to appropriation balances, seconded by Holly Howe and so approved with a 3-0 vote.

Police Department Policy Changes

Chief Balon presented proposed changes to the Valparaiso Police Department's General Orders. Most of the general orders have been modified or been added due to changes to CALEA standards which required immediate attention.

Motion: Steve Poulos moved to accept the Police Department Policy Changes, seconded by Holly Howe and so approved with a 3-0 vote.

Library Garden Pay Application #5

Jesse Butz, Library Director, requested approval of Pay Application #5. The Library Garden project is 99% complete. They anticipate possibly one more Pay Application. The garden will open once the snow and ice are gone.

Motion: Steve Poulos moved to approve the Library Garden Pay Application #5, seconded by Holly Howe and so approved with a 3-0 vote.

Speedway Fuel Centers

Brent Dickson requested approval to use Speedway Fuel Centers as an emergency alternative for the Public Works fueling station.

Motion: Holly Howe moved to approve use of Speedway Fuel Centers as an emergency alternative for the Public works fueling station, seconded by Steve Poulos and so approved with a 3-0 vote.

OCRA-Covid-19 Response Grant

Maggie Clifton requested approval to submit a grant for \$250,000 to offer grants of up to \$10,000 to local business as short-term working capital to retain jobs held by low-moderate income persons and continue operations addressing immediate needs related to Covid-19 impacts. This is going to be a very

competitive grant. To make the City of Valparaiso's request stand out, they are offering a 20% match. They are working with Mary Jane Thomas, the grant writer for the RDC.

Motion: Steve Poulos moved to approve submitting the OCRA-Covid-19 Response Grant, seconded by Holly Howe and so approved with a 3-0 vote.

Washington Street/SR 2 Intersection Improvement

Don McGinley requested approval and signatures of Change Order #9 and IC-639 both for INDOT Project R-38151, Washington Street/SR 2 Intersection Improvement with new signals. No out of pocket costs will be incurred due to the INDOT/US 30/Lincolnway "Road Transfer Agreement". The Change Order is a time extension for the milestone contract dates. The time extension is used to waive any liquidated damages that normally would be assessed to the contractor. This is based on issues that were no fault of the contractor therefore the dates were changed to make them conform with the contract dates.

INDOT has revised the previous IC-639 Recommendation for Acceptance. Don McGinley recommended approval of both documents.

Motion: Steve Poulos moved to approve Change Order #9 and IC-639 for INDOT Project R-38151, Washington Street/SR 2 Intersection Improvement, seconded by Holly Howe and so approved with a 3-0 vote.

Community Crossing Matching Grant

Mike Jabo requested approval and signatures for the Local Roads and Bridges Matching Grant Agreement. The City was awarded a Community Crossing Matching Grant in the amount up to \$236,901.17 for the Eisenhower Avenue project. The opinion of probable construction cost was estimated to be approximately \$845,800. Design of this project will be done in house. He anticipates this going out to bid in February. The City Attorney has reviewed this document. It is the recommendation of the Engineering Department to approve and sign the Agreement.

Motion: Steve Poulos moved to approve the Local Roads and Bridges Matching Grant Agreement, seconded by Holly Howe and so approved with a 3-0 vote.

Comcast Underground Cable Installation within City Right of Way – Valparaiso St

Mike Jabo requested approval of the Site Work Application of Comcast. The Application is to occupy the City's public right-of-way to install underground cable on Valparaiso Street, in the address range of 2501 to 2601. Hoosier Cable will be performing the work for this project on behalf of Comcast. Contingent upon the applicant making payment of permit fees and obtaining/confirming the location of all buried utilities, it is the recommendation of the Engineering Department that the Site Work Application be approved.

Motion: Holly Howe moved to approve the Site Work Application of Comcast, seconded by Holly Howe and so approved with a 3-0 vote.

Citizen Requests

- The annual FOP 5K-9/1 mile dog walk taking place on Friday, May 14th from 5-10 pm.
- The annual Soap Box Derby taking place on Saturday, June 26, 2023¹ with street closures beginning at 6 am until its completion.

All Departments have reviewed the requests and there are no issues.

Motion: Steve Poulos moved that the citizen requests as presented be approved, seconded by Holly Howe and so approved with a 3-0 vote.

Grant Application Checklist – Community Crossing Matching Grant

Mike Jabo requested approval to submit a grant application for a 2021 Community Crossing Matching Grant in the amount of \$1,534,119.49. The grant purpose is for structural resurfacing of:

Roosevelt Road- LaPorte Ave to Calumet Ave;
Morgan Blvd – Lincolnway to Calumet Ave
Calumet Ave – Morgan Blvd to Bullseye Lake Road

Also work will be done on ADA ramps, cross walks and pathways.

Motion: Holly Howe moved to approve submitting a grant application for a Community Crossing Matching Grant, seconded by Steve Poulos and so approved with a 3-0 vote.

Rich Gas Station – Calumet Avenue

A representative of Rich Gas Station gave an update on the demolition project. The canopy has been removed. They are waiting on NIPSCO and then the building and parking lot will be removed. The tanks were removed several years ago.

There was no further business and the meeting was adjourned.