

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY  
VALPARAISO, INDIANA  
February 12, 2021**

The Board of Public Works & Safety of Valparaiso, Indiana met February 12, 2021 at 10:00 a.m. in City Hall. Present were Mayor Murphy, Holly Howe and Steve Poulos. Mayor Murphy called the meeting to order and led the Pledge of Allegiance.

Motion: Steve Poulos moved that the minutes of the January 29, 2021 meeting be approved, seconded by Holly Howe and so approved with a 3-0 vote.

Motion: Holly Howe moved that the claims be approved for payment subject to appropriation balances, seconded by Steve Poulos and so approved with a 3-0 vote.

**Seefried Industrial Properties**

Todd Leeth presented a request to consider the vacation of the 60 foot easement located on Lot 8 in The Lakes of Valparaiso PUD. This easement is shown on the Secondary Development Plan as an ingress, egress, drainage and utility easement. There is no need for this easement thus the request to vacate. If approved today by the Board of Works, it will also require approval by the City Council. The Engineering Department has reviewed and recommends approval. Attorney Patrick Lyp has reviewed and is ok with vacating.

Motion: Steve Poulos moved to approve vacating the 60 foot easement located on Lot 8 in The Lakes of Valparaiso PUD, seconded by Holly Howe and so approved with a 3-0 vote.

**OCRA-Covid-19 Response Grant**

Maggie Clifton gave a brief review of the grant request. The Redevelopment Commission approved the matching grant at their meeting last night. Mayor Murphy announced this application requires a Public Hearing.

Rex Richards of the Valpo Chamber of Commerce addressed the Board. He has contacted over 100 local small businesses. All have expressed support of this Grant request. Attorney Patrick Lyp stated no requests have been received from the public to speak for or against this Ordinance. Seeing no one else to speak on this Ordinance, Mayor Murphy closed the Public Hearing.

**Lease Purchase of Two Sutphen Fire Engines**

John Daly requested approval and signatures of a Lease Purchase Agreement with Key Government Finance Inc. The lease payments will begin September 2021. The interest rate is 1.1%. The amount financed is \$1.1 Million Dollars. The Department looked for local financing but could not get as low as this on the interest rate. Attorney Patrick Lyp explained the Department was granted an Emergency in order to move the process along faster. The Department would have gotten the same trucks at the same price had they gone through the bid process.

Motion: Steve Poulos moved to approve the Lease with Key Government Finance Inc., seconded by Holly Howe and so approved with a 3-0 vote.

### **Nonqualified Plan Advisory Services Agreement with CAPTRUST**

Mike Jessen requested approval to enter into a Nonqualified Plan Advisory Services Agreement with CAPTRUST. This Agreement will save money and give employees a better rate. This should make the 457B plan more effective and efficient. The current Plan has a value of \$1.5 Million Dollars with 110 employees participating. With CAPTRUST the fees are lower than what they have been paying with Nationwide. If asked, CAPTRUST will sit down with employees and give them a comprehensive plan to follow. They are a local company.

Motion: Holly Howe moved to approve the Nonqualified Plan Advisory Services Agreement with CAPTRUST, seconded by Steve Poulos and so approved with a 3-0 vote.

### **2021 Certifications and Assurances of Financial Capacity for Transit Grants**

Don Lorntzen requested approval and signatures of the Certification of Financial Capacity and Local Share Availability. As a subrecipient of Federal grant money to support transit operations, each year the City of Valparaiso must sign and return to NIRPC a Certification of Financial Capacity and Local Share Availability and Certifications and Assurances for FTA Assistance.

Motion: Steve Poulos moved to approve the 2021 Certifications and Assurances of Financial Capacity for Transit Grants, seconded by Holly Howe and so approved with a 3-0 vote.

### **County Museum Matter**

Attorney Patrick Lyp discussed the Lease with Porter County Museum Foundation Corporation. The museum is in default of the Agreement entered into for leasing the property on Indiana Avenue. Attorney Lyp requested approval to send a letter stating they are in default and have until June 1, 2021 to vacate the building.

Motion: Steve Poulos moved to approve the Notice advising the Porter County Museum they are in default of the Lease and giving them until June 1, 2021 to vacate, seconded by Holly Howe and so approved with a 3-0 vote.

### **Eisenhower Avenue Road Reconstruction**

Matt Zurbruggen requested approval to solicit bids for construction for Eisenhower Road Reconstruction. The Engineering Department is currently working on construction plans and would like to advertise for bids by February 22, 2021 to stay on schedule for CCMG funding. The Engineering Department anticipates receiving bids at the March 12, 2021 BOW meeting.

Motion: Holly Howe moved to approve advertising for bids for the Eisenhower Avenue Road Reconstruction project, seconded by Steve Poulos and so approved with a 3-0 vote.

### **DLZ Supplemental Agreement #4 for Silhavy Project**

Mike Jabo requested to increase funding in the amount of \$15,000. The Engineering Department finds that DLZ's explanation of additional work and the request for a \$15,000.00 increase in the Bid and Construction Phase services item to be reasonable. The Redevelopment Commission will provide the additional funding. It is the recommendation of the Engineering Department that the Board of Public Works and Safety approve Supplemental Agreement #4.

Motion: Steve Poulos moved to approve Supplemental Agreement #4 for Silhavy Project, seconded by Holly Howe and so approved with a 3-0 vote.

### **Site Work Application for Comcast – 900 Locust Street Site Work Application for Comcast – Flagstone Dr, Westford Dr and Sandstone Crossing Site Work Application for Maplenet Wireless- 1115 Institute Street**

Mike Jabo requested approval of two Site Work Applications of Comcast. One located at 900 Locust Street and one located at Flagstone Drive, Westford and Sandstone Crossing. He also requested approval of one Site Work Application for Maplenet Wireless located at 1115 Institute. It is the recommendation of the Engineering Department that the Site Work Applications be approved.

Motion: Steve Poulos moved to approve the Site Work Applications of Comcast and Maplenet, seconded by Holly Howe and so approved with a 3-0 vote.

There was no further business and the meeting was adjourned.