



**AGENDA**  
Board of Works & Safety  
December 10, 2021

**BOARD OF WORKS**  
Matt Murphy, Mayor

Steve Poulos

Holly Howe

Holly Taylor, Clerk-  
Treasurer

**LEADERSHIP TEAM**

Mike Jessen  
City Administrator

Jeff Balon  
Police Chief

Maggie Clifton  
Community Engagement  
Director

Brandon Dickinson  
Redevelopment  
Commission Director

Chad Dutz  
Fire Chief

Lynn Gralik  
Human Resources  
Director

Mike Jabo  
Engineering Director

Patrick Lyp  
General Counsel

Don McGinley  
Project Management

Steve Poulos  
City Services  
Executive Director

John Seibert  
Parks Director

Beth Shrader  
Planner/Transit Director

Vicki Thrasher  
Building Department  
Director

Ron Ziolkowski  
IT Director

**NOTICE:** The Board of Public Works and Safety of the City of Valparaiso will meet for its regularly scheduled meeting on **Friday, December 10, 2021, at 10:00 a.m.** (local time). **This meeting will be held at City Hall and is open to the public.** In addition, the meeting will be livestreamed and a recording of this meeting will be posted on the City's website -- <https://ci.valparaiso.in.us/>. If you have any comments or questions as to any item on the Agenda and cannot attend the meeting, you are encouraged to send an email prior to the meeting to [mpalmer@valpo.us](mailto:mpalmer@valpo.us). The City will continue to follow health and safety guidelines issued by the Center for Disease Control, Indiana Health Department, and Porter County Health Department until such time as the Public Health Emergency, as declared by Governor Holcomb in Executive Order 20-02, is rescinded. The Mayor and Board of Works and Safety reserve the right to limit attendance at this meeting should the number of attendees exceed the number of people that can safely be in the City Council Chambers.

**Pledge Of Allegiance**

1. Approval of Minutes from November 24, 2021
2. Approval of Claims
3. Request Approval (M. Jabo/M. Zurbriggen)
  - a. Alley Paving Package Change Order
  - b. As-Needed Professional Survey Services
  - c. Settlement & Release for Damages
  - d. Site Work Application, Comcast Cable Installation, 57 Michigan St
  - e. Site Work Application, Comcast Cable Installation, Ransom Rd & Naples Dr
  - f. Site Work Application, Comcast Cable Installation, Sturdy Rd, Beech St and Cub Run
4. Request Approval of Utilities Bad Debt Write-Offs (A. Hahn)
5. Request Approval-INDOT Project R-32577, Silhavy Rd, LaPorte Ave to Evans Ave, Change Order #2 (D. McGinley)
6. Property Maintenance/Rental Housing Code Violation Matters (V. Thrasher)
7. Request Approval of Quote for Software Upgrade (V. Thrasher)
8. Request for Parking Spot Reservation. All Impacted Departments Have Reviewed and Approved
  - a. Downtown Valpo Restaurant Group, Miracle of Christmas, December 17, 2021
9. Other Business