



CITY OF VALPARAISO

*Department of Building
and Code Enforcement*
valpobuilding@valpo.us

166 Lincolnway
Valparaiso, IN 46383
(219) 462-1161
Valpo.us

INSPECTION SCHEDULE – NEW CONSTRUCTION

To schedule an inspection, email valpobuilding@valpo.us or call **(219)548-4825**. Please provide **48-hour notice** and leave a message with the following information:

Permit #

Site Address

Type of Inspection needed - For pre-pour inspection include time pour is scheduled

Date needed (please give date, not “today” or “tomorrow”)
AM (9am-noon) or PM (1-4pm)

Name and phone number (we call only if we are unable honor your request)

You will receive a green tag (inspection complete) or a yellow or red tag (corrections and re-inspection required) at the job site once the inspection has been performed.

Re-inspection fee is \$25. Missed inspections are subject to \$100 penalty fee.

Required Inspections:

- Pre-pour footings/foundations including decks
- Underfloor plumbing, electrical, mechanical
- Pre-backfill: damp proofing, perimeter tile/drainage system. 1st floor deck or wall bracing must be in place.
- Permanent electric service. Interior electrical panels must be under floor deck or roof.
- Rough inspections: framing, electric, plumbing, mechanical and before insulation. Truss plans must be onsite.
- Above ceiling
- Final inspections and occupancy: structure must be complete
- Sewer lines – contact Valparaiso City Utilities at 219-462-6174 ext. 3
- Water service – contact Valparaiso City Utilities at 219-462-6174

