

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY  
VALPARAISO, INDIANA  
October 28, 2022**

The Board of Public Works & Safety of Valparaiso, Indiana met October 28, 2022, at 3:00 p.m. in City Hall. Present were Mayor Murphy, Steve Poulos and Holly Howe. Mayor Murphy called the meeting to order and led the Pledge of Allegiance.

**Motion:** Holly Howe moved that the minutes of the October 14, 2022 meeting be approved. Seconded by Steve Poulos and so approved with a 3-0 vote.

**Motion:** Holly Howe moved that the claims be approved for payment subject to appropriation balances. Seconded by Steve Poulos and so approved with a 3-0 vote.

**Bid Opening for South Campbell at Brown Reconstruction**

Mike Jabo advised they have received four bids for the South Campbell at Brown Reconstruction:

Grimmer Construction	\$1,733,277.95
Milestone Contractors	\$1,694,928.31
Rieth-Riley Construction	\$1,854,812.90
Gariup Construction	\$1,773,500.00

Mike asked that they be given time to review these bids and to consult with George Douglas. They will make a recommendation at the next meeting. The Engineer's estimate was \$1,991,573.00.

**Brooks Development Disbursement Request No. 9**

Matt Zurbruggen advised the developer has made a request for disbursement of funds from the Series 2019 Construction Fund in the amount of \$28,491.54 for construction improvements for the Brooks Subdivision. If this is approved by the BOW it will be presented to the VCU Board of Directors for their approval. Steve Poulos recused himself from voting.

Also – for clarification – at the April 9<sup>th</sup> meeting BOW was requested to approve Disbursement #3. This request was actually Disbursement #4. The request was for \$1,683,818.74. It was discovered later the amount should have been \$1,566,048.10.

**MOTION:** Holly Howe moved to approve Disbursement Request No. 9. Mayor Murphy seconded the motion and so approved with a 2-0 vote. Steve Poulos recused himself.

### **Annual Sidewalk – Package 1 -Change Order #1**

Matt Zurbruggen requested approval of a change order for Annual Sidewalk – Package 1. Rex Construction completed the contracted work to satisfaction and under budget. The Engineering Department is proposing a balancing change order. This would make the remaining funds available for additional sidewalk work. The net decrease is \$86,370.90. Engineering and PMO were both involved in the review of this closeout. The Engineering Department recommends approval of this request.

**MOTION:** Holly Howe moved to approve Change Order #1 with a net decrease of \$86,370.90. Steve Poulos seconded the motion and so approved with a 3-0 voice vote.

### **Annual Sidewalk – Package 2 -Change Order #2**

Matt Zurbruggen requested approval of a change order for Annual Sidewalk – Package 2. Rex Construction completed the contracted work to satisfaction and under budget. The Engineering Department is proposing a balancing change order. This would make the remaining funds available for additional sidewalk work. The net decrease is \$9,433.25. Engineering and PMO were both involved in the review of this closeout. The Engineering Department recommends the approval of this request.

**MOTION:** Holly Howe moved to approve Change Order #1 with a net decrease of \$9,433.25. Steve Poulos seconded the motion and so approved with a 3-0 voice vote.

### **2022 HMA Full Depth Patching – Change Order No. 1**

Max Rehlander requested approval of Change Order No. 1. The Engineering Department recommends the Board of Public Works and Safety approve Change Order No. 1 in the amount of \$38,394.00.

**MOTION:** Holly Howe moved to approve Change Order No 1 in the amount of \$38,394.00. Steve Poulos seconded the motion and so approved with a 3-0 voice vote.

### **Boys & Girls Club – Storm Sewer Structure Installation**

The Engineering Department requested quotes for storm structure and pipe installation along Evans Avenue near the Boys & Girls Club. Egolf-Coates is the lowest responsive and responsible contractor in the amount of \$22,327.00. Steve Poulos asked if this was going to the Utility Board. Max replied no. It is being paid from BOW Paving. It is coming from there because it is being done before the cross walk is being installed. Steve Poulos asked if they have done storm sewer work as part of paving before this. Max replied it has varied from project to project. Steve Poulos asked Mike Jabo why they are not going through the storm water route for

funding. After discussion, it was decided the Utility will handle this project and the request was withdrawn.

### **Winter Weather Policy**

Steve Poulos explained the Winter Weather Policy amendments. The changes are words for clarification. There is no change in pay. It covers the extra time put in during the winter months of November through March.

**MOTION:** Holly Howe moved to approve the Winter Weather Policy amendments. Mayor Murphy seconded the motion and so approved with a 3-0 voice vote.

### **Transfer Station Utilization Agreement**

Steve Poulos reviewed the Transfer Station Utilization Agreement with Homewood Disposal Services. This is a three year term Agreement. Steve did not request bids because all other providers are too far away, and the cost would be prohibitive. Homewood is the only service in this area. There is an 8% increase which was anticipated. Steve requested approval based on Attorney Lyp's review.

**MOTION:** Holly Howe moved to approve the Transfer Station Utilization Agreement with Homewood Disposal Services. Mayor Murphy seconded the motion and so approved with a 2-0 voice vote.

### **2023 Board of Works Meeting Schedule 2023 City Hall Holiday Schedule**

Clerk-Treasurer Taylor presented proposed schedules for the 2023 Board of Works meetings and City Hall Holidays.

**MOTION:** Holly Howe moved to approve the 2023 Board of Works Meeting Schedule and the 2023 City Hall Holiday Schedule. Steve Poulos seconded the motion and so approved with a 3-0 voice vote.

### **Target Solutions/Vector Solutions Software Renewal Agreement**

John Daly presented an Agreement with Vector Solutions. The amount due on this renewal is \$8,195.00. This is their training software. This is an annual contract.

**MOTION:** Steve Poulos moved to approve the Renewal Agreement with Vector Solutions as presented. Holly Howe seconded the motion and so approved with a 3-0 vote.

### **Unsafe Building Hearing – 255 ½ Chicago Avenue**

Attorney Estrada asked that this matter be continued to the second meeting in November. Demolition permits have been applied for and the building should be down by the middle of November.

**MOTION:** Steve Poulos moved to continue the hearing on 255 ½ Chicago to the second BOW meeting in November. Holly Howe seconded the motion and so approved with a 3-0 vote.

### **Property Maintenance/Rental Housing Code Violation Matters**

856 Cyrus Street – Continue to November 23 2022

503 Institute Street – Continue to November 23, 2022

802 Academy Street – continue to November 23, 2022

**MOTION:** Holly Howe moved to continue the above Property Maintenance/Rental housing Code Violation Matters to November 23, 2022. Steve Poulos seconded the motion and so approved with a 3-0 voice vote.

458 Locust - dismiss

**MOTION:** Holly Howe moved to dismiss the above Property Maintenance/Rental housing Code Violation Matter. Steve Poulos seconded the motion and so approved with a 3-0 voice vote.

401 Oak Street – Continue to spring 2023

804 Union Street – Continue to spring 2023

808 Napoleon Street – Continue to spring 2023

803 Brown Street – Continue to spring 2023

303 Indiana – Continue to spring 2023

305 Brown Street – Continue to spring 2023

**MOTION:** Holly Howe moved to continue the above Property Maintenance/Rental housing Code Violation Matters to Spring of 2023. Steve Poulos seconded the motion and so approved with a 3-0 voice vote.

### **Request for Street Closures**

- Extra Mile/Race the Region Resolution Run, January 1, 2023
- Extra Miles/Race the Region Valentine's Day 5K, February 5, 2023

These have been reviewed and approved by all impacted departments.

**Motion:** Steve Poulos moved to approve the Requests for Street Closure as presented. Holly Howe seconded the motion and so approved with a 3-0 vote.

### **Street Closure – Indiana Avenue**

Matt Zurbruggen requested closure of Indiana Avenue November 1-2, 2022. K2 is performing sanitary sewer tie in just west of the Napoleon intersection.

**Motion:** Holly Howe moved to approve the road closure. Holly Howe seconded the motion and so approved with a 3-0 vote.

### **Public Comment**

None.

There was no further business, and the meeting was adjourned.