

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY
VALPARAISO, INDIANA
June 26, 2020**

The Board of Public Works & Safety of Valparaiso, Indiana met June 26, 2020, at 10:00 a.m. in City Hall. Present were Mayor Murphy, Steve Poulos, Holly Howe, Clerk-Treasurer Taylor and Attorney Lyp. Mayor Murphy called the meeting to order.

Holly Howe moved that the minutes of the June 12, 2020 meeting be approved. Seconded by Steve Poulos and so approved 3-0.

Holly Howe moved that the claims be approved for payment and subject to appropriation balances. Seconded by Steve Poulos and so approved 3-0.

Remix Computer Software

Beth Shrader requested approval to sign a one-year extension of the existing Agreement with Remix Computer Software. This software is used for transit reporting and route mapping which is necessary for the Federal reporting. The contract is \$10,000 per year

Steve Poulos moved to approve the one-year extension of the existing Remix Computer Software contract. Seconded by Holly Howe and so approved 3-0.

Update on Transit Ridership and Fare Suspension

Beth Shrader reported pre-covid the V-Line ridership was 2,000 per week. The Dash ridership was 1,500. The decline has been slowly coming back. To entice riders, they are offering fare free ridership through August, 2020.

This is an update and no action is required.

Cendar and Co Fiscal Plan for Potential Annexation

Beth Shrader requested approval to enter into a contract with Cendar and Co to do a fiscal plan for a potential super voluntary annexation. This is the first step of any annexation. The contract is not to exceed \$3,000.00.

Steve Poulos moved to approve entering into a contract with Cendar and Co to prepare a fiscal plan for a potential annexation. Seconded by Holly Howe and so approved 3-0.

Award for the 2020 Community Crossing Grant Program

Mike Jabo reported bids received at the last meeting have been reviewed. The lowest and responsive bid received was:

Walsh and Kelly - \$1,542,169.65

Mike recommended the Board approve and award the bid to Walsh and Kelly subject to review and approval by the City Attorney and Engineering Director.

Steve Poulos moved to approve and award the Contract to Walsh and Kelly for the Community Crossing Grant Program for 2020 contingent on review and approval by the City Attorney and Engineering Director. Seconded by Holly Howe and so approved 3-0.

No Parking Restriction on Lafayette from Indiana to Lincolnway

Mike Jabo reported Valpo Events has requested No Parking-Tow Zone on Lafayette Street on Tuesday and Saturdays from 1:00 a.m. to 5:00 a.m. This would be in effect from April 1st through November 15th. The Traffic and Safety Committee has reviewed this request and approves.

Holly Howe moved to approve parking restrictions as presented on Lafayette Street from Indiana to Lincolnway. Seconded by Steve Poulos and so approved 3-0.

Lincolnway at Roosevelt Traffic Signal Phasing

Mike Jabo requested traffic signal phasing to allow for left turns on southbound Roosevelt at Lincolnway. The Traffic and Safety Committee has reviewed this request and approves.

Steve Poulos moved to approve traffic signal phasing on southbound Roosevelt at Lincolnway. Seconded by Holly Howe and so approved 3-0.

Site Work Applications

Mike Jabo requested approval of site work applications for:

- Install new cable in public right of way by directional boring for 754 West Street, by PirTano Construction Co. Inc. for Comcast Cable;
- Underground bore in public right of way for 800 Wall Street by NITCO
- Install new cable in public right of way by directional boring for 4700 Airport Drive, by Hoosier Cable Services for Comcast Cable.

Steve Poulos moved to approve work applications for PirTano, NITCO and Hoosier Cable. Seconded by Holly Howe and so approved 3-0.

4th of July Road Closures

Dan McGuire requested to close Vale Park Road from Valparaiso to Cumberland for July 4th and 5th. He also requested to post No Parking signs on Cumberland for July 4th and 5th.

Holly Howe moved to approve closing Vale Park Road from Valparaiso to Cumberland for July 4th and July 5th and posting No Parking signs on Cumberland on July 4th and July 5th. Seconded by Steve Poulos and so approved 3-0.

Rental Agreement with Urschels for July 4th

Dan McGuire requested approval to enter into a Rental Agreement with Urschels for July 3rd through 6th. This covers City use of their property for the Fourth of July celebration. There is no fee.

Steve Poulos moved to approve entering into a Rental Agreement with Urschels regarding using their land for the Fourth of July celebration. Seconded by Holly Howe and so approved 3-0.

Unsafe Building Status 1425 Glendale TRK

Attorney Estrada reported progress is being made on this project. Attorney Rhett Tauber gave a progress report. Attorney Estrada recommends this be on the Agenda for the July 10, 2020 meeting.

Unsafe Building Status 301 Morthland

Attorney Estrada reported as of today the demolition is complete. Grading and seeding need to be done yet. He recommends this be continued to the Agenda for the July 10, 2020 meeting.

Unsafe Building Status 756 Franklin Street

Attorney Estrada reported it appears the owner is trying to salvage anything of value from the building. He assumes that is in anticipation of demolition. The City is moving forward with the demolition. Attorney Estrada recommends this be continued to the Agenda for the July 10, 2020 meeting.

Unsafe Building Status 1756 Harrison Blvd.

Attorney Estrada reported he did a title search on this property mid-May. After the title search had been done, the property was transferred. He sent out Notice of Demolition on June 9th. He has found the new owner and he is aware of the issues. He has started work on the property. Attorney Estrada recommends continuing this case to the Agenda for the July 10, 2020 meeting.

Attorney Estrada stated the above four cases require no action. All should be continued to the July 10, 2020 Agenda.

Attorney Lyp reported he has filed a Complaint against a fireworks seller on US Highway 30. Dave Smith of the Building Department met with the operator of the business and explained the violations he had. The owner's response was that by the time anything could be done by the City he would be gone. Attorney Estrada was able to get a hearing date for July 2, 2020. The operator of the business is a repeat offender. He will be asking for payment of 2019 and 2020 fines and attorney fees.

Attorney Lyp reported his office and the Building Department are shifting from unsafe properties to property maintenance issues. Two they are working on presently are Valpo Transmissions and Ernie's Shell. At the July meeting he will present a progress report and options to dealing with property maintenance issues.

Citizen Requests

Following are requests for approval of road closures:

- 1 Mile Challenge (date change)
- Vale Park Road – 4th of July Blast
- St. Paul Spirit Run
- Lakeside Drive-Block Party
- Hawthorne Subdivision – 4th of July Celebration
- Indiana Avenue and N. Lafayette Street – Market and Wine Sampler Event
- YMCA Ringing In The Spring 5K
- Indiana Avenue – Kiwanis Corn Roast
- Berkley Drive – Hog Roast (Date Change)
- Locust Street – Pete's Barber Shop Small Festival
- South Campbell Road, Lincolnway, Morgan – 4th of July Parade
- Goodrich Road – Greenfield Creek Fireworks
- Indiana Avenue Sidewalk – Old World Market Wine Tasting

Steve Poulos moved to approve the above listed requests. Seconded by Holly Howe and so approved 3-0.

There was no further business and the meeting was adjourned.