

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY  
VALPARAISO, INDIANA  
April 9, 2020**

The Board of Public Works & Safety of Valparaiso, Indiana met April 9, 2020, at 10:00 a.m. by teleconference due to the corona virus. Present were Mayor Murphy, Steve Poulos, Holly Howe and Attorney Patrick Lyp. Mayor Murphy called the meeting to order.

Mayor Murphy moved that the minutes of the March 13, 2020 meeting be approved. Seconded by Steve Poulos and so approved.

Steve Poulos moved that the minutes of the March 27, 2020 meeting be approved. Seconded by Holly Howe and so approved.

Steve Poulos moved that the claims be approved for payment and subject to appropriation balances, seconded by Holly Howe and so approved.

**Abonmarche Professional Services Agreement**

Mike Jabo requested approval to enter into a Professional Services Agreement between the City and Abonmarche for the design of the 2020 Community Crossing Grant projects. INDOT advised the City they are the recipient of a \$1 Million Dollar Community Crossing Grant. The Agreement is not to exceed \$78,500.00 total. The City Engineering Department has reviewed and recommends approval contingent on review by the City Attorney.

The engineering fees are separate from the grant. This is a 50/50 grant. The City will need to match the \$1 Million. Mike Jabo has been advised these funds are available. There are eight streets throughout the City that will be redone.

Steve Poulos moved to approve entering into the Agreement with Abonmarche subject to review by the City Attorney. Seconded by Holly Howe and so approved.

**Secondary Plat Approval – Airport Industrial Park East Lots 6B & 6C**

Mike Jabo requested approval of the secondary plat for Airport Industrial Park East Lots 6B and 6C. The Plan Commission has approved this plat.

Steve Poulos moved to approve entering into the Agreement. Seconded by Holly Howe and so approved.

**Status Report – 1425 Glendale Blvd**

Attorney Estrada gave a brief history of this situation. Today is the end of the 30-day extension which was granted to TRK. They are to give a status report and then the Board will determine how to proceed. TRK wrote a check to the Utility Department which has bounced. Vicki Thrasher has spoken with the

Site Manager on Monday. Her department has inspected the site to allow them to pour cement. The rebar which was placed was done some time ago.

Attorney Estrada said there are two options. They can file the Order to Demolish and hold off on the bids for demolition or they can file the Order to Demolish and proceed. It will take some work to find a company that can do this type of demolition. There are quite a few liens on the property and a mortgage. The owner was first contacted in early January. Vicki Thrasher still considers the building unsafe and a public nuisance.

No one from TRK was present on the teleconference. The City feels all avenues have been exhausted to remedy this situation with TRK. Patrick Lyp added that filing the Order to Demolish should put pressure on the lien holders to make agreements with TRK. Patrick suggested filing the Order to Demolish. The developer has been given ample opportunity to comply.

Steve Poulos moved to enter the Order to Demolish for the property at 1425 Glendale – TRK Building. Seconded by Holly Howe and so approved.

Lynn Gralik requested approval to temporarily add two policies into the Employee Handbook. One is an emergency paid sick leave and the second is a Family Medical Leave expansion. These are in response to legislation passed March 18<sup>th</sup> that went into effect April 1<sup>st</sup>. It has to do with corona virus situation. This will expire December 31, 2020. The policy may extend beyond December 31, 2020. In that case Lynn will come back to the Board and request an extension.

Steve Poulos moved to approve the addition to the Employee Handbook of the emergency paid sick leave and the Family Medical Leave expansion with an expiration date of December 31, 2020. Seconded by Holly Howe and so approved.

There was no further business and the meeting was adjourned.