

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY
VALPARAISO, INDIANA
January 13, 2023**

The Board of Public Works & Safety of Valparaiso, Indiana met January 13, 2023, at 3:00 p.m. in City Hall. Present were Mayor Murphy, Steve Poulos(Late) and Holly Howe. Mayor Murphy called the meeting to order and led the Pledge of Allegiance.

Motion: Holly Howe moved that the minutes of the December 21, 2022 meeting be approved. Seconded by Mayor Murphy and so approved with a 2-0 vote.

Motion: Holly Howe moved that the claims be approved for payment subject to appropriation balances. Seconded by Mayor Murphy and so approved with a 2-0 vote.

Conflict of Interest Form – Paul Sur – Kari Bennett – David Bengs

Alina Hahn requested approval of a Conflict of Interest forms for Paul Sur, Kari Bennett, and David Bengs. All three serve on the Utilities Board.

MOTION: Holly Howe moved to approve the Conflict of Interest Form for Paul Sur, Kari Bennett, and David Bengs. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

Supervising Hospital Agreement – Franciscan Alliance

Chief Dutz presented a Supervising Hospital Agreement between Valparaiso Fire Department and Franciscan Alliance Inc. – St. Anthony’s in Crown Point. This Agreement has been done every two years over the last 15 years. This now is an automatic renewal with a 60 day out clause. This has to be down state by the end of the month.

MOTION: Holly Howe moved to approve the Supervising Hospital Agreement. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

Memorandum of Understanding – Allen Hammond

Beth Shrader presented a Memorandum of Understanding between the City of Valparaiso and Allen Hammond. Allen is to provide monitoring and oversight related to Federal Transit Administration (FTA) regulations. This is to make sure they stay compliant as the service grows. This is ongoing until services are not provided or they reach the not to exceed amount. Attorney Lyp is reviewing this MOU.

MOTION: Holly Howe moved to approve the Memorandum of Understanding between Allen Hammond and the City of Valparaiso subject to approval by Attorney Lyp. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

Consultant Agreement – DLZ

Beth Shrader presented a Consultant Agreement with DLZ for right of way acquisition services for multi-use Trail from Transit Parking Lot to Downtown. The Barrel District Trail is under design right now. DLZ is doing the engineering design. The City is ready to start the right of way acquisitions. The Trail goes from Central Park to Journeyman. The not to exceed amount of this Agreement is \$46,860.00. The RDC will make the payments. The Board of Works approves the contracts. The RDC Board will approve this before any invoices are issued.

MOTION: Holly Howe moved to approve the Consultant Agreement with DLZ for right of way acquisition services for multi-use trail from Transit Parking Lot to Downtown. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

Unsafe Building Matter – 255 ½ Chicago Street

Mike Jessen requested dismissal of the case against 255 ½ Chicago Street. The property owners agreed to demolish the house themselves. That has been done so he is asking for a dismissal.

MOTION: Holly Howe moved to dismiss the unsafe building case against 255 ½ Chicago Street. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

Public Assembly Form – Porter County Right to Life

Mike Jessen presented a Public Assembly Form from Porter County Right to Life. They are requesting to assemble every Tuesday from 12 pm to 1 pm at the corner of Washington and Lincolnway with an expected number of attendees to be 6-10. This form is submitted for approval every six months.

MOTION: Holly Howe moved approve the Public Assembly Form submitted by Porter County Right to Life. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

Request for Street Closures

- YMCA Ringing in the Spring Race, April 1, 2023
- FOP K-9 5k Run and 1 Mile Walk, May 19, 2023
- Family and Youth Services Bureau Chalk the Walk, June 10, 2023
- Katherine and Pierce Kelly Hog Roast, June 10, 2023
- NWI Soap Box Derby, Saturday June 24, 2023

- Extra Mile Race the Region, July 13, 2023

These have been reviewed and approved by all impacted departments.

Motion: Holly Howe moved to approve the Requests for Street Closure as presented. Steve Poulos seconded the motion and so approved with a 3-0 vote.

Social Media Policy

Mike Jessen presented a Social Media Policy. This relates to how the City will address and handle social media issues. The City wants to make sure the City is consistent and appropriately uses social media to protect the integrity of what is being shared with the Public. This document was created by Attorney Lyp.

Motion: Holly Howe moved to approve the Social Media Policy. Steve Poulos seconded the motion and so approved with a 3-0 vote.

Police Pension Bond

Clerk-Treasurer Taylor presented a Bond for Melanie Sheets. She is taking over duties as Police Pension Secretary.

Motion: Steve Poulos moved to approve the bond for Melanie Sheets. Holly Howe seconded the motion and so approved with a 3-0 vote.

Public Comment

None.

There was no further business, and the meeting was adjourned.